



**2012 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION
STATE BASKETBALL CHAMPIONSHIPS
DISTRICT / REGION TOURNAMENT
INSTRUCTIONS AND PROCEDURES**

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February 11, 2012

The Association would like to thank you for agreeing to serve as the manager for a KHSAA postseason basketball tournament. It would be impossible for this Association to conduct successful programs for the boys and girls enrolled in our member schools without the cooperation and support rendered by people like yourself.

In this manual, you will find a list of instructions to follow in managing your tournament along with a copy of various reports to be filed with this office both prior to and following your tournament. It is very important that we receive this information as requested.

We especially need your help with the KHSAA scoreboard. Please communicate your scores on a nightly basis to the web site operator at 800-453-6882 (toll free). Unlike many other media calls you are requested to make, we only need your score.

We request that you make every effort to assure the equal consideration for both the boys and girls programs. In particular, read the tournament rules as they relate to the scheduling of regional tournament games.

Please note a special instruction in this manual as it relates to the role of the tournament manager in scheduling contests in case of inclement weather or other unforeseen problems. Again, we appreciate your assistance and if you have any questions or we can help in any way, please don't hesitate to call.

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DISTRICT TOURNAMENT CHECKLIST

- Read Instruction Manual Thoroughly. Contact the KHSAA office if you have questions or comments.
- Announce Draw Meeting
- Download all appropriate forms and materials from <http://www.khsaa.org/basketball>
- Open and Inspect Trophies from Riherd's Trophy upon arrival from company. For 2012, there is no portion of the trophy costs covered by any sponsor, so you will receive a bill for the winner and runner-up award. You should budget approximately \$112.50 plus shipping for this cost.
- Conduct District Meeting Covering All Items Listed on Model Agenda
- Complete Draw Form. Use proper KHSAA bracket form and *emailed to the KHSAA emay@khsaa.org*.
- Contact Officials. Prepare checks for game officials. Pay rate for district tournament is \$60 each official per game for a three-person crew. This is a mandatory fee per the Board of Control and may not be altered. In addition, the KHSAA will inform you by letter or through the Assigning Secretary of the amount of money to be paid to the officials for mileage.
- Complete All Game Management Functions
- Contact Media with Results
- Complete Financial Report (BK105) and send to KHSAA
- Complete National Federation Report (BK103) and send to KHSAA
- Complete and submit Seeding Form (BK102) if district is seeded and send to KHSAA
- Complete Site Selection Plan Form (BK101) (*send to KHSAA immediately after meeting*)

MODEL AGENDA FOR DISTRICT TOURNAMENT MEETING

- Call To Order
- Designate Someone To Take Minutes and a keeper of the minutes for the district. This is critical in the event of future seeding or site selection dispute and solves a lot of arguments that may occur later due to turnover in positions.
- Discuss Seeding. Requires Majority to Change Future Seeding Method
- Complete and submit Seeding Form (BK102) if district is seeded
- Discuss Future Sites and Review Site Selection Plan and Ensure Accuracy
- Complete Site Selection Plan Form (BK101) (send to KHSAA immediately)
- Discuss Tournament Expenses (majority approval required)
 - PA
 - Scorer/Timer
 - Statistics
 - Security
 - Medical
 - Other
- Conduct Draw/Seed Placement
- Complete KHSAA Bracket Form for tournament
- Copy Draw to All Teams



REGIONAL TOURNAMENT CHECKLIST

- Read Instruction Manual Thoroughly. Contact the KHSAA office if you have questions or comments.
- Announce Draw Meeting
- Download all appropriate forms and materials from <http://www.khsaa.org/basketball>
- Conduct Meeting Covering All Items Listed on Model Agenda
- Open and Inspect Trophies from Riherd's Trophy upon arrival from company. . For 2012, there is no portion of the trophy costs covered by any sponsor, so you will receive a bill for the winner and runner-up award. You should budget approximately \$119.90 plus shipping for this cost.
- Complete Draw Form. Use on proper KHSAA bracket form and faxed to KHSAA
- Contact Officials. Prepare checks, for game officials. Pay rate for regional tournament is \$70 each official per game for a three-person crew. This is a mandatory fee per the Board of Control and may not be altered.
- The assigning secretary will inform you of the amount of money to be paid to the officials for mileage.
- Complete All Game Management Functions
- Contact Media with Results
- Complete Financial Report (BK106) and send to KHSAA immediately
- Complete Site Selection Plan Form (BK104) and send to KHSAA immediately

MODEL AGENDA FOR REGIONAL TOURNAMENT MEETING

- Call To Order
- Designate Someone To Take Minutes and a keeper of the minutes for the region. This is critical in the event of future site selection dispute and solves a lot of arguments that may occur later due to turnover in positions.
- If there is dispute over future sites, please include these minutes with your end of site selection form when submitted.
- Discuss Future Sites (this discussion must involve all teams in the region, not just tournament participants). The final decision over future sites rests with the Commissioner, based on input from the Principals (Designated Representatives) of the member schools.
- Review Site Selection and Ensure Accuracy. Double check compliance with KHSAA Tournament Rules
- Complete Site Selection Form BK104 (*send to KHSAA immediately*)
- Discuss Tournament Expenses (majority approval required)
 - PA
 - Scorer/Timer
 - Statistics
 - Security
 - Medical
 - Other
- Conduct Draw
- Complete Enclosed Draw Sheet
- Copy Draw to All Teams



January 13, 2012

KHSAA DISTRICT AND REGIONAL BASKETBALL TOURNAMENT REGULATIONS AND INSTRUCTIONS

Please refer to the Kentucky High School Athletic Association Handbook that gives rules and regulations governing basketball tournaments. You should familiarize yourself with these rules, found in the KHSAA Tournament Rules and reprinted in this manual.

The forms for your various reports should be self-explanatory. Send your financial report to the Commissioner by Friday, April 1, 2012. You must use KHSAA Form BK105 (District) and/or BK106 (Regional) as supplied for reporting the tournament finances. For your convenience, the following checklist is given:

PRE-TOURNAMENT MEETING

DISTRICT

- Invite member schools to your tournament meeting, reminding each school that they must update their online roster of players prior to the meeting, and should bring to you a printed copy of the roster from the KHSAA web site. This constitutes the preliminary eligibility list.
- The standard date for this meeting is Sunday, February 12, the second Sunday prior to the start of tournament play.
- Due to changes in the Tournament Rules for basketball, the last date to play a seeded district game is Wednesday prior to postseason play. That deadline for 2012 is Wednesday, February 15.
- The meeting should begin at 2:00 p.m. Eastern Time (1:00 p.m. Central Time).
- This information concerning the starting time of the regional meeting should be given to the district tournament winner and runner-up.

REGION

- The meeting for the regional tournament is to be held on Sunday, February 26, 2012. A region meeting may be scheduled on an alternative earlier date provided there is unanimous agreement to do so by the tournament participants and provided that all district tournament games have been completed.
- The meeting is for the purpose of drawing for the regional tournament. It is not imperative that all meetings begin at the same hour, but they must be held on the same day.
- Notice of the regional meeting shall be sent to all schools in the region (not only the competing teams) as the future site selection is to be considered and discussed by all schools.
- It is suggested that the meeting of representatives of the competing schools start at 2:00 p.m. E.T. at the tournament site.

FUTURE SITES

DISTRICT

- A copy of the current site selection plans is listed on the KHSAA web site, www.khsaa.org/basketball for your review.
- A copy of the current site seeding plans is also listed on the KHSAA web site, www.khsaa.org/basketball for your review.
- The manager should review the site selection schedule and the seeding and tiebreaker plans with all schools in the district at the meeting.

- Changes to the district rotation require a majority vote of the participating schools. If the member schools cannot reach a decision, the Commissioner's Office shall resolve the conflict.
- The Commissioner's Office may, if needed, adjust the rotation and eliminate sites that are deemed to be unable to host the tournament. The Board of Control policy is to allow each school a chance to host and reap the subsequent financial rewards, but not necessarily to play at that specific site.
- The schools in the district must decide the viability of tournament site facilities to hold the district tournament. In discussing the possible sites within the district, the following things must be considered.
 - The schools must collectively decide which facilities can hold the attendance (paid and total including passes) of the last five years of the tournament based on the fan followings of the schools, other logistical needs such as accessibility, parking, etc. If there is a disagreement, the Commissioner's office can serve as the final resolution and the staff of course can assist in that determination.
 - This discussion has less to do with "hosting", that is being the tournament manager, operating concessions, etc. as all schools should be given that opportunity to host, just not necessarily at a site that cannot accommodate the event.
 - From that list of possible sites, the rotation of sites is to be considered, factoring in of course, that all schools should be given a chance (if they want) to host, even if it isn't played at that school's home gym.
- If changes or corrections are made to the district tournament rotation, please use KHSAA Form BK101 and return it to the KHSAA immediately following the meeting.
- For regional tournaments that rotate site selection recommendations by district (i.e. Region 10, 11 and 16), this district tournament meeting should be the opportunity to begin discussion about which sites meet the criteria to hold the region. The district schools should plan long term recommendations within the district as to those region hosts, and report such decisions to the regional manager for reporting to the KHSAA following verification with the Principals.

REGION

- Each region is to consider and discuss a recommended site selection plan for the regional basketball tournaments. This recommended plan is to be forwarded to the Commissioner's office to be used as input into the site selection for future years.
- The tournament manager should review the site selection schedule with all schools in the region at the meeting and ensure that consideration is given to schools that may not be competing in the regional tournament in a given year. This discussion should be held first, and then the non-competing teams may be dismissed so that the logistics of the tournament can be discussed and decided upon by the participating teams. Changes to the recommended region site rotation recommendation require a 2/3 vote of the region schools.
- A copy of the current site selection plans is listed on the KHSAA web site, www.khsaa.org/basketball for your review.
- The schools in the district must decide the viability of tournament site facilities to hold the region tournament. In discussing the possible sites within the region, including neutral sites, the following things must be considered.
 - The schools must collectively decide which facilities can hold the attendance (paid and total including passes) of the last five years of the tournament based on the fan followings of the schools, other logistical needs such as accessibility, parking, etc. If there is a disagreement, the Commissioner's office can serve as the final resolution and the staff of course can assist in that determination.
 - From that list of possible sites, the rotation of sites is to be considered, factoring in of course, that all sites meeting the criteria should be given a chance (if they desire) to host.
- If changes or corrections are made to the regional tournament site selection plan or if the plan is extended to future years, please use KHSAA Form BK104 and return it to the KHSAA.
- Any changes in the site selection plan must be signed by the Principal or Designated Representative (per Bylaw 1) of each member school.
- The Commissioner shall make the final determination of the regional sites.

DISTRICT SEEDING

- The decision must be made whether or not to seed. The required vote is majority, and failure to receive a majority means the district will not change the previous seeding decision.
- Any seeding decisions made at these meetings shall be in effect no earlier than the subsequent playing season.

- Once it has been determined to seed, the method of seeding must be decided. How many times are teams going to play each other, for example If more than one, which one is the tie breaker. What are other tie breakers in the event that more than two teams are tied? This will become the official record for the future, so all possible tie-breakers should be discussed.
- Use KHSAA Form BK102 to report the seeding decision and seeding pattern. Please note that the Principal of the school or designated representative shall sign this form.
- Seeding methods shall be file in writing with the KHSAA and all tiebreakers shall be included on the reported method. Ties not addressed by the plan on file will be broken by random draw/flip.
- All decisions regarding seeding of a district tournament must be made prior to the start of the regular season, including but not limited to, seeding method and criteria.
- **SEEDING DECISIONS AND THE METHOD USED SHALL REMAIN IN PLACE UNTIL A MAJORITY VOTE OF THE PARTICIPATING SCHOOLS RESCINDS THE SEEDING DECISIONS.**
- A copy of the current district seeding plans is listed on the KHSAA web site, www.khsaa.org/basketball for your review, included in the left columns of the district site selection plans.

TOURNAMENT DRAW

DISTRICT

- Each district tournament shall draw (or place if seeded) teams into the appropriate bracket depending upon how many teams are in the district and whether or not it is seeded.
- Blank brackets are available for use by downloading them from the KHSAA web site, www.khsaa.org/basketball.
- The district manager is to email the bracket immediately following the draw to emay@khsaa.org.
- The team in the upper half of the bracket in a non-seeded tournament will be the home team, and will wear light colored jerseys. If a tournament is seeded, the highest seed shall be the home team.

REGION

- Review the tournament rules concerning regional drawings. The rules make it impossible for a winner and corresponding runner-up in a district to meet before the final regional game.
- Boys' regional tournaments must be completed not later than Saturday night prior to the Boys' State Tournament in years when the boys' state tournament is played first, but may extend until Tuesday before the girls' state tournament if the boys' tournament is played second.
- Girls' regional tournaments must be completed not later than Saturday night prior to the Girls' State Tournament in years when the girls' state tournament is played first, but may extend until Tuesday before the boys' state tournament if the girls' state tournament is played second.
- In the regions where boys and girls regional tournaments are assigned to separate sites, the regional tournament managers shall schedule games in order that girls and boys games are not played on the same date at separate site. In regions where boys and girls regional tournaments are assigned to the same site, the regional tournament manager shall be responsible for scheduling games in the best interest of all participating schools.
- In regions played at neutral or municipal facilities, the facility may need to mandate specific play dates which would negate the schools' ability to change the game times at the region meeting. The same privilege with game times will also be necessary when boys and girls regions are held at the same school site.
- Each region shall draw teams into the standard regional bracket which can be obtained via <http://www.khsaa.org/basketball> .
- The region manager is to email the bracket immediately following the draw to emay@khsaa.org.
- The team in the upper half of the bracket in will be the home team, and will wear light colored jerseys.

PLAYING RULES AND REGULATIONS

- Member schools are not permitted to practice for, travel to or participate in an interscholastic athletic contest during the six-hour school day. Therefore no District Basketball Tournament may be scheduled at a time that would violate any part of the six-hour academic school day.
- **NO MORE THAN FIFTEEN PLAYERS MAY BE IN UNIFORM FOR ANY ONE TOURNAMENT GAME, AND THAT OTHER SQUAD MEMBERS SHALL NOT BE ALLOWED TO PARTICIPATE IN WARM-UP EXERCISES.**

- **THESE FIFTEEN PLAYERS MUST COME FROM THE ONLINE ROSTER. NO TOURNAMENT MANAGER OR GROUP OF TOURNAMENT PARTICIPANTS HAS AUTHORITY TO SET ASIDE THIS RULE.**

TICKETS

- All teams should be reminded that this is not a "home" game for anyone, and that the ticketing policies must be the same for all competing teams.
- If reserved seats are sold, they shall be made available for all competing teams.
- Ticket allocations shall be the same for all participating teams.

GAME BASKETBALLS

- The KHSAA has an exclusive agreement with Rawlings to provide basketballs for use in the regional tournament and these are being shipped to the tournament manager under separate cover directly from the factory. It is possible that other companies may attempt to provide you with promotional basketballs.
- You must honor the terms of the Rawlings contract by only using Rawlings basketballs, even if they are not the model that you are shipped.
- Balls are unable to be provided for the district tournament, however only Rawlings brand basketballs may be used during the tournaments. The NFHS logo is required on these balls, but not the KHSAA logo.

ELIGIBILITY LISTS/ROSTERS

DISTRICT

- The district manager should print a copy of the roster from the KHSAA web site for each school not less than one week prior to the tournament. This constitutes the preliminary eligibility list.
- Member schools have until the first day of district play to amend to playing roster. Tournament managers should print a new copy of each team roster near the close of business on the first day of district play as a final list. Have this checked by the coach of each competing team, before the team plays, in order to designate the fifteen players to be used in each game.

REGION

- The regional manager should print of the final roster from the KHSAA web site from each school in the tournament prior to the regional draw meeting. This is to be checked by the coach of each competing team, before the team plays, in order to designate the fifteen players to be used in each game.

FINANCES

DISTRICT

- The participating schools shall adopt a plan for distribution of proceeds in the district tournament. If there is dispute, you may refer to the plan listed in this Manual in the Tournament Rules.
- In accordance with the KHSAA Constitution, all proceeds after expenses approved by the participating teams shall be divided among the participating teams.
- All expenses beyond the rental, officials and trophies must be approved by the competing teams in advance.
- The manager shall complete KHSAA Form BK105, District tournament financial report, following the tournament and return it to the KHSAA by the published deadline. This report is to be submitted by April 1, 2012.

REGION

- All schools in a region (not just the participating teams in the regional tournament) shall adopt a plan for distribution of proceeds. If there is dispute, you may contact the KHSAA. In accordance with the KHSAA Constitution, all proceeds after expenses approved by the participants, shall be divided among the teams in a region based on a plan approved by majority vote.
- All expenses beyond the rental, officials and trophies must be approved by the competing teams in advance.
- The manager shall complete KHSAA Form BK106, Region tournament financial report, following the tournament and return it to the KHSAA by the published deadline. This report is contained is to be submitted by April 1, 2012.

OFFICIALS

- In compliance with the Federal Court Decree, the Commission composed of the Commissioner and the three assistants will assign all officials. After the Commission has made its selections, you will be notified concerning the assignments to your tournament.
- In most cases, the local assigning secretary will serve as the liaison with the KHSAA for the district tournament assignments.
- A local assigning secretary will contact the manager regarding the assigned officials for the tournament.
- When two consecutive games-are-played per-session, six officials will be assigned.
- IT IS THE RESPONSIBILITY OF THE TOURNAMENT MANAGER TO MAKE THE NECESSARY CONTACTS WITH THE OFFICIALS!

DISTRICT

- The Board of Control has set the following regulations for 2012: Each district tournament official shall receive a fee of \$60.00 per game for a three-person crew. This is a mandatory fee per the Board of Control and may not be altered.
- The crew of officials is to be paid a mileage allowance of .35 (35 cents) per mile for one car based on the mileage submitted to the manager by the assigning secretary.
- Additional postseason allowances for lodging, etc. shall be at the discretion of the tournament manager and must be approved in advance by the Commissioner. The same rates shall apply to both boys' and girls' tournament officials. Please refer all conflicts with regards to mileage or other payments to officials to the KHSAA office.

REGION

- The Board of Control has set the following regulations for 2012: Each region tournament official shall receive a fee of \$70.00 per game for a three-person crew. This is a mandatory fee per the Board of Control and may not be altered.
- The crew of officials is to be paid a mileage allowance of .35 (35 cents) per mile for one car based on the mileage submitted to the manager by the assigning secretary.
- Additional postseason allowances for lodging, etc. shall be at the discretion of the tournament manager and must be approved in advance by the Commissioner. The same rates shall apply to both boys' and girls' tournament officials. Please refer all conflicts with regards to mileage or other payments to officials to the KHSAA office.

TROPHIES

- The Board of Control has contracted with Riherd's Trophy from Smith's Grove, KY, to supply the official KHSAA district first place and second place trophies for the 2012 tournaments, each trophy complete with the Association seal and engraving. Your trophies will be shipped to you prior to the start of your tournament.
- You will be billed directly by the trophy company. The bill for the trophies will be mailed under separate cover from the trophies and they likely will not arrive at the same time.
- For the district tournament budgeting purposes, the winner and runner-up trophy will each be \$56.25 plus applicable shipping.
- For the region tournament budgeting purposes, the winner and runner-up trophy will be \$59.95 each plus applicable shipping.
- You will be billed for both trophies.

SECURITY

- It is the responsibility of the tournament manager to secure adequate police protection, and other security precautions as necessary.

MEDICAL COVERAGE

- A physician and/or ambulance should also be in place in the event of an emergency, and a published emergency plan shall be distributed to all teams and incorporated into the script of the public address announcers.

OTHER REPORTS

- The manager of the district tournament shall maintain the requested statistics on file for the National Federation and complete the enclosed form and return it prior to Monday, March 16. This report can be found on the KHSAA web site. (BK103)
- There is not a requirement for a report of games played other than the contacting of the scoreboard.

INCLEMENT WEATHER

- While it would be ideal if all parties could meet and agree on any re-scheduling of games necessitated by inclement weather or other natural events, this may not be practical. It is the duty of the tournament manager to make decisions with regards to re-scheduling in the event of postponement and ensure that all teams, media outlets and schools are properly notified.
- During this time of year, the weather can always become an issue. Keep the following points in mind in making re-scheduling decisions:
 - First and foremost, games must be scheduled to where the boys and girls schools from the same school are not forced to play at the same time. This policy needs to remain firm.
 - If you are down to two teams, then it may be in the best interest to move the finals to a gym in closer proximity to the two competing teams. While this is not an optimal choice, it is one that should be considered as it may lead to games being able to be completed.
 - Managers must determine if any of the remaining teams have WRITTEN policies against Sunday play. Not a coaching desire or preference, but a written policy. And this includes the host facility. Absent a written policy, managers must consider the option of playing on Sunday if either day is lost.
 - Alternative schedules must be considered. If Friday play is lost then there are a couple of obvious options. Included in that list would be playing both the semifinals and finals of the region on Saturday; playing the semifinals on Saturday and the finals on Sunday afternoon. Other alternative schedules should be considered if you are able to play today (Friday), but unable to play the final game on Saturday, including the finals being played on Sunday afternoon.
 - If Sunday play is used, it is important that you try and schedule the game in the mid afternoon. In this manner, you are less likely to impact other activities normally conducted on Sunday morning or Sunday night, and still give the people in most regions the opportunity to honor previous commitments, and still get to the game.
 - If play on both Friday and Saturday is lost, then please contact the office to discuss alternatives.
 - Monday play in girls regionals for 2012 should be avoided. It will have several negative results, including but not limited to, likely conflict with boys regional play. It also will naturally put those students from those regions in a position to have negative issues at state play including the loss of preparation time, lack of recognition ability in such items as programs and novelty sales items, and the potential competitive imbalance created by a region finishing appreciably earlier than the opponent region.
 - If schedule revisions are made, please contact the Scoreboard voice mail number, 800-453-6882 with the revised dates to try and keep media and fan types from continually calling and inquiring, and allow our office to serve as a central release point. In addition, please make certain that you have contacted the local assigning secretary responsible for sending officials to your region with any changes that you have.

TEAM ROSTERS AND PICTURES

- One of the greatest State Tournament problems each year is the securing of tournament program information and team pictures. A plan for getting the material to the KHSAA in a timely fashion has been devised. The district tournament manager is not involved in this process other than reminding the schools to have submitted the requested information.
- Remind the teams that there is not an opportunity to submit a new picture during tournament play.
- The regional winning teams will receive further forms and information from the KHSAA Sports Information Director to be used for gathering final information about the teams that advance to the State Tournament.

STATE TOURNAMENT INFORMATION FOR REGIONAL CHAMPION

- Under separate cover, the Regional Tournament Manager will receive an information packet including tickets to be given to the principal of the winning school(s) immediately after the final game. Do not open this package as full instructions for the winning team are inside.



Appendix A

KHSAA CURRENT

TOURNAMENT REGULATIONS

GOVERNING BASKETBALL

KHSAA RULES AND REGULATIONS Governing Basketball Tournaments

(As Adopted by the Board of Control)

(Case situations refer to rulings and interpretations used to administer these provisions which can be found in the next section of the Handbook)

I) Assignment of Schools to Districts and Regions

The Kentucky High School Athletic Association shall sponsor postseason competition in basketball for boys and girls, provided that ten (10) percent of the member schools declare intentions to participate in said competition. Member schools desiring to participate in KHSAA sponsored postseason competition shall notify the Association office prior to November 1. The Commissioner shall divide the state into geographic sections with the approval of the Board of Control. The alignment shall begin with the 2010-2011 school year, and shall be reviewed upon the request of a member school with a request concerning that particular school on a biennial basis (every two years). The entire alignment shall be reviewed with changes to be in effect for the 2011-2012 school year and then reviewed for possible changes to be effective with 2013-2014. In the interim, newly added or deleted programs will be handled on a case by case basis by the Commissioner's office

As of August 15, 2011, the alignment in basketball is —

REGION 1

District 1 - Carlisle County, Fulton City, Fulton County, Hickman County

District 2 - Heath, Lone Oak, Paducah Tilghman, Reidland

District 3 - Ballard Memorial, Graves County, Mayfield, St. Mary

District 4 - Calloway County, Christian Fellowship, Community Christian (Paducah), Marshall County, Murray

REGION 2

District 5 - Crittenden County, Livingston Central, Lyon County, Trigg County

District 6 - Henderson County, Union County, Webster County

District 7 - Caldwell County, Dawson Springs, Hopkins County Central, Madisonville-North Hopkins

District 8 - Christian County, Fort Campbell, Hopkinsville, University Heights

REGION 3

District 9 - Apollo, Daviess County, Owensboro, Owensboro Catholic

District 10 - McLean County, Muhlenberg County, Ohio County

District 11 - Breckinridge County, Frederick Fraize, Hancock County, Meade County

District 12 - Butler County, Edmonson County, Grayson County, Trinity (Whitesville)

REGION 4

District 13 - Franklin-Simpson, Logan County, Russellville, Todd County Central

District 14 - Bowling Green, Greenwood, South Warren, Warren Central, Warren East

District 15 - Allen County-Scottsville, Barren County, Glasgow, Monroe County

District 16 - Clinton County, Cumberland County, Metcalfe County, Russell County

REGION 5

District 17 - Central Hardin, Elizabethtown, Fort Knox, John Hardin, North Hardin

District 18 - Caverna, Green County, Hart County, LaRue County

District 19 - Bardstown, Bethlehem, Nelson County, Washington County

District 20 - Adair County, Campbellsville, Marion County, Taylor County

REGION 6

District 21 - Beth Haven, Fairdale, Holy Cross (Louisville), Pleasure Ridge Park, Valley

District 22 - Butler, DeSales, Doss, Iroquois, Western

District 23 - Bullitt Central, Evangel Christian, Moore, North Bullitt, Southern

District 24 - Bullitt East, Fern Creek, Jeffersontown, Mercy (Girls), Whitefield Academy,

REGION 7

District 25 - Central, DuPont Manual, Portland Christian, Presentation (Girls), Shawnee, St. Francis

District 26 - Assumption (Girls), Brown, Louisville Collegiate, Male,

St. Xavier (Boys)

District 27 - Atherton, Sacred Heart (Girls), Seneca, Trinity (Louisville) (Boys), Waggener

District 28 - Ballard, Christian Academy-Louisville, Eastern, Kentucky Country Day, Walden

REGION 8

District 29 - North Oldham, Oldham County, South Oldham, Trimble County

District 30 - Anderson County, Collins, Shelby County, Spencer County

District 31 - Carroll County, Eminence, Gallatin County, Henry County, Owen County

District 32 - Grant County, Simon Kenton, Walton-Verona, Williamstown

REGION 9

District 33 - Boone County, Conner, Heritage, Cooper, Ryle

District 34 - Dixie Heights, Lloyd Memorial, Ludlow, St. Henry District, Villa Madonna

District 35 - Beechwood, Covington Catholic (Boys), Covington Latin, Holmes, Holy Cross (Covington), Notre Dame (Girls)

District 36 - Bellevue, Dayton, Highlands, Newport, Newport Central Catholic

REGION 10

District 37 - Bishop Brossart, Calvary Christian, Campbell County, Scott, Silver Grove

District 38 - Deming, Harrison County, Nicholas County, Pendleton County

District 39 - Augusta, Bracken County, Mason County, St. Patrick

District 40 - Bourbon County, George Rogers Clark, Montgomery County, Paris

REGION 11

District 41 - Frankfort, Franklin County, Western Hills, Woodford County

District 42 - Bryan Station, Henry Clay, Sayre, Scott County

District 43 - Lafayette, Lexington Catholic, Lexington Christian, Paul Laurence Dunbar, Tates Creek

District 44 - Berea, Madison Central, Madison Southern, Model

REGION 12

District 45 - Boyle County, Danville, Garrard County, Kentucky School f/t Deaf, Lincoln County

District 46 - Burgin, East Jessamine, Mercer County, West Jessamine

District 47 - Casey County, Pulaski County, Rockcastle County, Somerset

District 48 - McCreary Central, Monticello, Southwestern, Wayne County

REGION 13

District 49 - Clay County, Jackson County, North Laurel, Oneida Baptist, Red Bird

District 50 - Corbin, South Laurel, Witley County, Williamsburg

District 51 - Barbourville, Knox Central, Lynn Camp, Pineville

District 52 - Bell County, Harlan, Harlan County, Middlesboro

REGION 14

District 53 - Cordia, Jenkins, Knott County Central, Letcher County Central

District 54 - Buckhorn, Hazard, Leslie County, Perry County Central

District 55 - Breathitt County, Jackson City, Riverside Christian, Wolfe County

District 56 - Estill County, Lee County, Owsley County, Powell County

REGION 15

District 57 - Johnson Central, Lawrence County, Magoffin County, Paintsville, Sheldon Clark

District 58 - Allen Central, Betsy Layne, Piarist, Prestonsburg, South Floyd

District 59 - East Ridge, Pikeville, Shelby Valley

District 60 - Belfry, Phelps, Pike County Central

REGION 16

District 61 - Bath County, Fleming County, Menifee County, Rowan County

District 62 - East Carter, Elliott County, Morgan County, West Carter

District 63 - Greenup County, Lewis County, Raceland, Russell

District 64 - Ashland Blazer, Boyd County, Fairview, Rose Hill

II) Dates and Sites for Tournaments

District tournament sites shall be selected by a site selection plan

approved by a unanimous vote of the schools eligible to compete in each district tournament. If a district is unable to resolve conflict over the plan, the Board of Control shall establish a plan.

Only schools which are members of the Association prior to January 1 of the year in which the tournament is held, and having a schedule of twelve (12) or more basketball games shall be allowed to vote for the district tournament location or participate in the tournament

Criteria to be considered by the schools for the district tournament include but are not limited to:

- 1) Satisfactory capacity within the facility to safely accommodate past (five years) and expected attendance numbers;
- 2) Enough dressing rooms if double headers are to be played;
- 3) An officials dressing room; and
- 4) Adequate parking for projected attendance.

The Commissioner shall determine the regional tournament sites. Schools interested in hosting a regional tournament shall submit their request through the defined site selection process at prior year tournaments. The Commissioner's office may use this site selection plan as a guide, but is not bound by this plan in determining the sites.

A two-thirds vote is necessary to adopt any plan for recommending the regional tournament sites and voting shall include boys' and girls' sites and shall include all schools within a region, not simply the schools playing in a particular year's event. Criteria to be considered by the schools include but are not limited to:

- 1) satisfactory capacity within the gym to safely accommodate past (five years) and expected attendance numbers;
- 2) A minimum of four dressing rooms if double headers are to be played;
- 3) An officials dressing room; and
- 4) Adequate parking for projected attendance.

In addition, the schools shall agree on the amount of proceeds (if any) that is to be kept by the host school as well as limitations on expenses by the host school; determining the fixed amount or percentages to be given to each school that participates; the fixed amount or percentages to be given to each team in the region not competing in the tournament; and the disbursement of any proceeds from commissions, parking, advertising and any other revenue related to the tournament but not directly related to ticket, program or novelty sales. Resolution as to disputes on any of these issues may be facilitated by the Commissioner's office and if agreement cannot be reached, may be considered by the Board of Control.

All tournaments shall be held on or as near the dates indicated on the Memorandum Calendar as local conditions permit. Boys' regional tournaments shall be completed by Saturday night prior to the boys' state tournament in years when the boys' state tournament is played first, but may extend to Tuesday before the girls' state tournament if the boys' state tournament is played second. Girls' regional tournaments shall be completed by the Saturday night prior to the girls' state tournament in years when the girls' state tournament is played first, but may extend to Tuesday before the boys' state tournament if the girls' state tournament is played second.

In regions where boys' and girls' regional tournaments are assigned to separate sites in different cities, the regional tournament manager(s) shall schedule games in order that the games are not played on the same date at separate sites. In regions where boys' and girls' regional tournaments are assigned to the same site, the regional manager(s) shall be responsible for scheduling games in the best interest of all participating schools.

The Board of Control shall determine the site of the state tournament after receiving the Commissioner's recommendation, and shall be guided by necessary hotel facilities, playing facilities, and community/area support.

III) Tournament Managers

The principal of the host school shall designate an official of the school to serve as the manager for each district tournament. The Commissioner will appoint a manager for each of the regional tournaments, and shall serve as the manager for the state tournaments. The Commissioner may appoint as many assistant managers as deemed necessary to manage the event. It is the duty of each district and regional tournament manager to invite representatives of the participating teams in the tournament to a meeting held for the purpose of making tournament plans; to conduct the drawing; and to mail an itemized statement of receipts

and disbursements to all participating teams and the Commissioners' office. It is an explicit duty of each tournament manager to inform the association IMMEDIATELY as to the bracket / pairings / entries / results when requested by KHSAA staff and according to the time deadlines provided including the actual site of the tournament if it is not held at the school. In addition, it shall be the duty of the manager of each contest in soccer, volleyball, football, basketball, baseball and softball to contact the KHSAA Scoreboard with the final results following each contest. This is in addition to fulfilling local media requests. The Board of Control has approved the policy that the receipts of a tournament can be assessed (a fine levied against the manager) for failure to comply with these provisions.

The representatives of the schools participating in each district and regional tournament, by majority vote, shall set the dates and times of the games, and make all arrangements and decisions pertaining to the management of the tournament. The Commissioner will direct a drawing and all of the business necessary to conduct the state tournament.

IV) District Tournament Seeding Regulations

A) For district tournaments with three teams, the district tournament shall be seeded in accordance with the following three-team seeding regulations:

- 1) Each team in a three-team district is required to play the other two teams in the district in two contests each year, at mutually agreed sites. These games will produce a uniform means of ranking the teams by seed within these districts.
- 2) The team with the highest seed (one seed) receives a bye in the district tournament, and advances to the championship game.
- 3) The remaining two teams would play in the first round of the district tournament with the loser of that game being eliminated.
- 4) In the case of a two-way tie for the district winning position, the winner in the second game played between the tied district opponents would have the higher finishing position.
- 5) In the case of a three-way tie for the district winning position, the tie would be resolved in the following manner. If any of the tie-breakers results in one of the teams being ahead of the other two, the tie is broken. If any of the tie-breakers result in two teams remaining ahead of the third, then the two-way tie breaker shall be used to determine the winner between those two.
 - a) The tie-breaking mechanisms (in order) shall be:
 - i) If the tie remains between all three teams, the record in the second game played against all district opponents involved in the tie.
 - ii) If the tie remains between all three teams, the record in the first game played against all district opponents involved in the tie.
 - iii) If the tie remains between all three teams, then the total points allowed in all seeded games shall be the next tie-breaker.
 - iv) If the tie remains between all three teams, then the total points allowed in the second of each of the seeded games shall be the next tie-breaker.
 - v) If the tie is still unbreakable, then a blind draw among the three teams shall break the tie.
 - b) Additional tie-breaking mechanisms could be added, and would be uniform for all three-team districts.
- 6) In the event of game re-scheduling or cancellation, the original game schedule shall determine which game is "second" for tie-breaking purposes.

B) For district tournaments with four or more teams, the district tournament brackets may be drawn by random lot or placed into the bracket using a seeding system. A majority vote (recorded in writing) of the Principals, Athletic Directors or Designated Representatives of the schools in the district is required in order to make or change seeding decisions. In the absence of any documentation, minutes or other verification, the districts shall not be seeded. The regulations concerning the seeding of a district with four or more teams are as follows:

- 1) The decision to seed and the method used in seeding (including all tie-breakers) shall be determined by majority vote of the participating teams in the district and the manager shall record this vote in writing and submit it to the Association. The

representatives making the written declaration shall decide all issues related to seeding,

- 2) Seeding methods shall be determined prior to the start of the regular season, recorded in writing with a copy provided to the KHSAA, and shall remain in place until a majority vote of the participating schools rescinds or changes the seeding decisions. Such changes to the district seeding plan may not be made for the current year once play has begun in the regular season.
- 3) In the event of dispute, the current copy on file with the KHSAA shall prevail in determining resolution.
- 4) Seeding plans may, at the discretion of the majority vote of the schools, stipulate a particular team to a particular seeded position.
- 5) It shall be the district tournament manager's responsibility to update the Association with respect to any changes to the seeding decision or method being used and any relevant tiebreakers. In the absence of this documentation, consultation with, and written verification and documentation from, prior year tournament managers, will be utilized by staff to assist with interpretation and clarification.
- 6) There is no statewide regulation on a seeding method once the determination has been made to seed. Some of the more common and recommended means of seeding is the record of games played within a district provided all teams have played all other teams. In that case, each district shall adopt tie-breaking procedures in the event that the primary method of seeding results in a tie or other situations arise which cause an alteration in the scheduled seeding method. Among the more common tie-breaking methods are 1) seeding by overall win-loss record; seeding by win-loss record in specific contests, 3) seeding by a rating/ranking from a statewide poll, 3) seeding by a majority vote, 4) seeding by a committee, and 5) seeding by a rating turned in by each school.
- 7) If win-loss records are used for seeding, the records used shall be the records as of the date of the pre-tournament meeting as published on the KHSAA memorandum calendar. Teams and school representatives may meet during the regular season to discuss tournament operations (i.e. dates, times, sites, tournament personnel needs, etc.). However if an organizational meeting is held prior to the published date on the calendar, no discussions may be held regarding the bracketing or pairings of specific teams unless all mandated seeded games have been played prior to the meeting. Games played after the published meeting date SHALL NOT factor into the seeded position.
- 8) Seeded games unable to be played for any reason (with the exception of verified forfeited contests) prior to the published date for the district tournament meetings will be recorded as a win and a loss for both teams in computing seeded position.
- 9) If a change in the alignment of teams moves a single new team into a previously seeded district during the current school year, the previous decision as to seeding shall prevail. If the new team enters the alignment following the completion of all game contracts and the new team is unable to schedule all required opponents, the new team shall be seeded in the last position for the current season, and shall be included in seeded game scheduling for the subsequent seasons. If a single change in the alignment occurs prior to the end of the previous school year, the district teams will conduct a new vote as to seeding.
- 10) If a change in the alignment of teams moves more than one team into a seeded district, the district teams shall conduct a new vote as to seeding. A tie vote will result in the seeding decision being not seeded.
- 11) If the Board of Control approves a total realignment of teams within a district, the teams in the district shall conduct a new vote as to seeding. A tie vote in this situation shall result in the district being not seeded.

V) Tournament Meetings and Pairings

- A) District (non-seeded). The district meetings shall be held in the school designated as the tournament host not later than the second Sunday (one week and one day) prior to the week of the tournament as specified on the KHSAA Memorandum Calendar. These meetings may be held earlier by mutual agreement of all teams. The principal or his/her representative shall conduct the drawing for each school. The pairings for the district tournament

shall be made in accordance with the following procedure, with all byes being arranged to be in the first round:

- 1) The number of places to be considered shall be four, eight, sixteen, thirty-two, etc. Of the above numbers, the one that is next greater than the number of teams in the drawing shall be considered in the drawing. The teams shall be placed in the proper position of the appropriate single elimination bracket.
 - 2) If the number of teams in the drawing is less than the number of places to be considered, the even number 2 shall be designated as the first bye; the largest even number as the second bye; number 4 as the third bye; the next largest even number as the fourth bye; and so on until the number of places not so designated equals the number of teams in the drawing. The places shall be determined by drawing by lot, the numbers assigned to the "byes" having been first taken from the numbers to be drawn.
 - 3) The teams which pair with "byes" shall have a rest period during the first round of the playing of games in the tournament.
 - 4) The winner of the No. 1 and No. 2 games shall play the winner of the No. 3 and No. 4 game. The winner of the No. 5 game and No. 6 game shall play the winner of No. 7 and No. 8 game. The two winners shall play for the championship. The same general procedure shall be used in the case of more than eight places or teams.
 - 5) The district champion and the runner-up of each tournament shall advance to the regional tournament.
- B) District (seeded). The district meetings shall be held in the school designated as the tournament host not later than the second Sunday (one week and one day) prior to the week of the tournament as designated on the KHSAA Memorandum Calendar. These meetings may be held earlier by mutual agreement of all teams, but not prior to the completion of all seeded district games.
- 1) After seeding positions have been determined, the seeded bracket pairings shall be observed. The teams shall be placed in the proper position of the appropriate single elimination bracket. The brackets (from top down) are as follows:
 - a) 3 Teams – Seed 2 plays 3, Seed 1 plays winner of Seed 2 vs. Seed 3 for championship.
 - b) 4 Teams - Seed 1 plays 4, 2 plays 3, winners meet for championship.
 - c) 5 Teams - Seed 5 plays 4, 1 plays winner of 5 vs. 4, 2 plays 3, remaining winners meet for championship.
 - d) 6 Teams - Seed 4 plays 5, 3 plays 6, 1 plays winner of 4 vs. 5, 2 plays winner of 3 vs. 6, remaining winners meet for championship.
 - e) 7 Teams - Seed 4 plays 5, 2 plays 7, 3 plays 6, 1 plays winner of 4 vs. 5, 2 vs. 7 winner plays 3 vs. 6 winner, remaining winners meet for championship.
 - f) 8 Teams - Seed 1 plays 8, 4 plays 5, 2 plays 7, 3 plays 6, 1 vs. 8 winner plays 4 vs. 5 winner, 2 vs. 7 winner plays 3 vs. 6 winner, remaining winners meet for championship.
 - 2) The district champion and the runner-up of each single elimination tournament shall advance to the regional tournament unless in conflict with C(2)c below.
- C) Region.
- 1) The Regional meeting shall be held on Sunday afternoon immediately following the district tournaments at 2:00 local time in the school designated as the host. These meetings may be held earlier by mutual agreement of all teams, but not prior to the completion of all district tournament games.
 - 2) The pairings for the regional tournament shall be made in accordance to the following procedure.
 - a) In a regional tournament with participants from four districts, the district winners will draw for positions 1, 3, 5 and 7 in a standard eight-team bracket. Each corresponding runner-up team will draw for a position in the opposite bracket.
 - b) In a regional tournament with participants from three districts, the draw shall be conducted as follows. The format will follow a standard eight-team bracket with two byes, those falling into positions 2 and 7. The district winners shall draw for positions 1 and 8 in the bracket. The district winner not drawing a bye shall draw for a position in slots 3 through 6. The district runner-up to the district champion drawing for position in slots 3 through 6 will draw into one of the two remaining slots in the bracket opposite the district

winner, and the remaining two runner-up teams will be placed opposite their corresponding district winners in the remaining two slots in the bracket.

- c) In a regional tournament with participants from two districts, the draw shall be conducted as follows. The district winners will draw for positions 1 and 3 in a standard four-team bracket. Each corresponding runner-up team will be placed in the position in the opposite bracket from the district winner.
 - d) in regions where the drawing of district boundaries result in two or three districts, the Board of Control may approve an alternate format upon request of the member schools in order to allow for a full eight-team bracket in the regional tournament.
- 3) The winner of each regional tournament shall advance to the state tournament.
- D) State. The Commissioner shall conduct a blind draw to determine the pairings for each state tournament, to be conducted no later than the last Friday in February. The Commissioner shall ensure that all arrangements are made for the state tournament.

VI) Eligibility to Enter Tournament Play

To be eligible to compete in the district, region or state tournament, a member school team shall have competed in at least twelve games during the regular season.

VII) Contestants

Each school shall submit a properly identified team photograph in compliance with published deadlines and directives. A school shall enter an unlimited number of contestants on an electronic roster via the KHSAA website and online participation tracking system. This roster may be revised throughout the regular season and shall serve as the preliminary list as referred in these regulations. On the first day of postseason play, these rosters shall be locked so that no additional players may be added, deleted or revised following this date, thereby creating the final eligibility list for tournament play. After this time, the only revision allowed will be to correct a documented clerical error as referred to in Bylaw 14.

A school may enter a team composed of fifteen (15) players in each postseason tournament game that shall be players who appeared on the roster submitted online. The fifteen (15) players shall be designated each game, and no other players may be in uniform and tournament management may further limit the number of individuals in the bench area.

The competing teams in the state tournament will be afforded passes to accommodate a traveling party thirty-three (33), to include the school principal(s) and other administrators, the coaching staff, the team members (maximum 15) and the off court staff for the team. No additional passes will be issued. Cheerleaders from participating schools will be admitted in uniform to each contest in which their team is participating, with a maximum of sixteen (16) allowed to participate at any time.

VIII) Officials (Regular and Postseason)

For regular season games, varsity basketball officials are paid a standard fee \$45 per game per official for a three (3) person crew. If due to an emergency that is approved by the Commission, a crew of two officials is used, the fee shall be \$55 per official. The local regional policy board may approve a supplement for incidental expenses such as travel and mileage.

Officials for all KHSAA sponsored state championship competition shall be assigned by the Commission. Only KHSAA Level 2 or Level 3 officials, who are licensed by June 30 of the licensing year, shall be used in the district, regional or state tournaments. An official shall not officiate a district tournament in the district in which he or she resides. Exceptions shall be approved by the Commission.

Local associations may submit recommendations for postseason assignments to district, region, and state tournament contests. The final selection shall be made by the Commission.

The Board of Control has established fees for postseason play. In all tournament levels, one member of the crew of officials is to be paid a mileage allowance based on the mileage submitted to the manager by the association staff member in charge of the sport or his/her designee. Additional postseason allowances for lodging, etc. shall be at the discretion of the tournament manager and shall be approved by the Commissioner.

District tournament officials shall be paid a fee of \$60.00 per game using a three-person system. In the case where an official is

required to travel outside of the local assigning area by virtue of the assignments, the fee shall be increased by \$5 per person, per game.

Region tournament officials shall be paid a fee of \$70.00 per game using working in a three-person system and shall be assigned from outside of the local assigning area.

State tournament officials shall be paid \$75.00 per game using a three-person system. A crew of three officials shall be used in all postseason tournament games.

IX) Champion

The champion of each tournament will be the team undefeated in a single elimination tournament.

X) Trophies and Awards

A) District and Region

- 1) Trophies will be given to each district and regional tournament winner and runner-up.
- 2) The trophies at the district and region shall be paid from the gate receipts of that tournament.

B) State

- 1) The state tournament champion, runner-up, and semi-finalists shall receive a trophy and thirty-three (33) individual medals.
- 2) An All-Tournament team will be selected at the state tournament along with a Most Valuable Player.
- 3) The Association will bear the costs of all trophies at the state tournament

XI) Finances

A) District and Region

The participating schools may adopt by majority vote, any plan that they desire for the distribution of receipts. If no plan can be agreed upon, the following shall prevail:

- 1) A mileage fee of \$1.00 per team per mile for each necessary trip should be allowed for travel expense. An allowance for one meal at \$5.00 per team member per trip to the tournament should be allowed.
- 2) The host school shall be allowed fifteen (15) percent of the gross ticket receipts derived from the district or regional tournament for rental of the gymnasium and other services rendered to include setup and clean-up charges and for paying documented incidental bills related to the tournament that are approved by the participating teams.
- 3) Prior to any additional distribution, the gross receipts, less the host designated share outlined in subsection (2), shall be reduced by team travel expenses and the amounts paid for game officials and trophies.
- 4) The remainder of the profit shall be divided among the schools participating in the tournament and the non-participating schools in accordance with previously approved plans.
- 5) The host school should be allowed the profits made on programs, concessions, parking, etc.

B) State

- 1) The Association will finance state tournament. The following allowances will apply if the receipts from the tournament make them justifiable, otherwise, the Board of Control will determine the allowance.
- 2) Expenses will be paid for meals, lodging and travel for each team through breakfast on the day following elimination from the tournament for each team.
- 3) The state tournament squad for purposes of reimbursement shall be limited to thirty-three (33) persons, including the principal, coaches, team members, cheerleaders, cheer sponsor and other personnel.
- 4) Schools failing to stay in the motel assigned by the Association shall forfeit the lodging allowance. Commuting teams shall be paid an allowance in accordance with pre-tournament instructions.
- 5) The rate to be reimbursed for state championship play is \$1 per mile (round trip), \$5 per meal per person, and a maximum of \$13 per person per night for lodging as approved.
- 6) After all expenses have been paid, the Kentucky High School Athletic Association shall retain profits from each state tournament.

XII) Passes / Tickets

Each participating school shall be allowed passes for one coach and principal to the district and regional tournament.

Each member school of the Association may, upon application

by the principal, purchase up to four priority tickets to the boys' and girls' state tournaments for use by school personnel. Each superintendent may, upon application, purchase up to two priority tickets to each state basketball tournament.

XIII) Withdrawal from Tournament

No school which enters a district, regional, or state tournament (draws for place) shall withdraw from the tournament or forfeit any of its games, but shall play its entire tournament schedule. If a school withdraws from a district, regional, or state tournament at any time following the draw for district tournament positions or after the pairings have been determined in a seeded district, that school may be suspended from the Association for a period of twelve (12) months and shall be eliminated from postseason play for two years unless the Board of Control rules that sufficient grounds for withdrawal are submitted.

XIV) Special Tournament and Regular Season Rules

A) Dimensions of the Tournament Courts and Game Balls

The dimensions of the court on which the games will be played will be determined by the size of the court at the designated tournament site. The Association may enter into a contract to restrict the use of a ball in tournament play to a specific brand or model.

B) Music/Sound Effects/Artificial Noisemakers

1) Per NFHS playing rules, artificial noisemakers shall be prohibited. Home or game management is responsible for enforcement. Music and other sound effects are only permitted during: (1) Pre Game, (2) Time-Outs, (3) Intermission Between Quarters and Halftime, (4) Post Game. NOTE: This permission does not include "dead-ball" periods.

2) Artificial noisemakers include:

- a) Cowbells,
- b) Sirens,
- c) Clackers,
- d) Cans or jugs with rocks or marbles,
- e) Various other creations,
- f) Any electronic device not used by the band.

3) Megaphones are allowed to be used by cheerleaders as long as they are used in the traditional sense. Megaphones are not to be used to bang against the floor or wall to incite crowds or intimidate players. Megaphones may not be used by fans as noisemakers.

C) Cheerleaders on Court During Time-Outs

Basketball Rule 5-12-5 deals with the shortened time-out (30-second time-out.). This is not a time-out during which cheerleaders are allowed on the floor. During full length time-outs, cheerleaders may be allowed by officials to be on the court dependent upon game activity and space limitations.

D) Cheerleaders on Court During Free Throw Attempts

Per NFHS playing rules, cheerleaders may not be in the area between the foul lane lines extended when a free throw is being attempted.

E) Additional Rules for Contests

Additional rules, governed by State Association adoption provisions in the National Federation Playing Rules or otherwise developed by the Association may be implemented in contests played in Kentucky and will be distributed to the membership when relevant. Detailed and binding instructions, both for managers and participating teams, shall be published on the KHSAA website.

XV) School Personnel to Accompany Team

In accordance with Bylaw 20, each school having participants in a KHSAA event shall send a school designee to accompany the team. This person should be designated in writing by the Principal and approved by the local Board of Education.

(Case situations related to this sport appear following the Tournament Rules section)

CASE SITUATIONS RELATED TO THE TOURNAMENT RULES of the KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION

Specific case situations are contained in this section of the KHSAA Handbook which are interpretations and rulings which have been made in accordance with applicable provisions of the KHSAA Constitution. These interpretations supplement the printed rules but do not in any manner substitute for the actual rule. Many of these rulings have established precedent for the interpretation or enforcement of these provisions, and remain in place until further altered, re-interpreted, or otherwise set aside. Specific inquiries not addressed by published interpretations should be submitted in writing to the Commissioner of the KHSAA, 2280 Executive Drive, Lexington, KY 40505. Interpretive questions or eligibility rulings shall be requested and issued in writing.

Case TR-1- What are the sanctioned sports and sports activities of the KHSAA?

The KHSAA sanctions all sports and sport activities for which a state championship is conducted, and competitive cheer conducted in compliance with NFHS rules and KHSAA Bylaw 25, Section 18.

Case TR-2- What are the current championships of the KHSAA?

The KHSAA sponsors championship events in the fall, winter and spring seasons. Fall championships are considered to be cross country (boys and girls), golf (boys and girls), soccer (boys and girls), volleyball (girls), and football (combined); winter championships are basketball (boys and girls), bowling (boys and girls), wrestling (combined) and swimming (boys and girls); spring championships are baseball (boys), softball (fast pitch for girls), tennis (boys and girls) and track (boys and girls)

Case TR-3- What sports and sport activities are insured by the KHSAA?

The KHSAA Board of Control will purchase Catastrophe Insurance, using the member dues and tournament receipts, to insure the student-athletes who compete in the sanctioned sports and sport activities of the KHSAA. In addition, students serving in a support capacity at those sponsored events (managers, trainers, etc) shall be included in the coverage as well as cheerleaders complying with the NFHS rules restrictions and Bylaw 25 limitations.

Such insurance coverage shall be in force from the first day of the Bylaw 25, Limitation of Seasons in a sponsored sport or sport activity, through the last day, provided such competition complies with all parts of the Bylaw and its individual competitors comply with all applicable KHSAA bylaws. The deductible for this policy shall be published in a timely manner to ensure that the school and student-athletes have adequate opportunity to comply with Bylaw 2.

The KHSAA Board of Control will purchase General Liability Insurance, using the member dues and tournament receipts, to provide for General Liability coverage for the Association and its agents and assignees, in all KHSAA sponsored competition in all sports for which the Association sponsors a championship. The Commissioner shall ensure through all forms of due diligence, that all levels of these sponsored championships are conducted in accordance with applicable KHSAA Tournament Regulations in order to maintain the integrity of the policy.

Case TR-4- How many schools are required to agree to participate in KHSAA sponsored postseason competition in order for the Association to hold a championship in that sport?

Ten (10) percent of the member schools located in at least three (3) different basketball regions shall agree to field a team in order that the Association consider sponsoring a championship in that sport. In addition, ten (10) percent of the member schools located in at least three (3) different basketball regions shall participate each year in order that the Association maintains championships in that sport. The Association shall survey the membership every three years to determine interest in new offerings. (Board of Control, March, 1994, amended February, 2011)

Case TR-5- Who is in control of the media and press at KHSAA sponsored competition?

- 1) The intellectual property, corporate, broadcasting and media rights to the State championship rounds of the KHSAA postseason championships belong exclusively to the KHSAA, including titling agreements and sponsorships. No member school may approve or sign an agreement that includes rights to state contests (delayed or live).
- 2) The intellectual property, corporate, broadcasting and media rights to the postseason rounds prior to the state finals belong exclusively to the KHSAA, including titling agreements and sponsorships. No member school can sign an exclusive agreement for a postseason round (District, Region, Sub-Section, Section) without agreement between the schools and approval of the KHSAA Office.
- 3) The intellectual property, corporate, broadcasting and media rights to the postseason rounds prior to the state finals belong exclusively to the KHSAA, but are assigned to the Principal of each institution for management and control. No member school shall sign an exclusive regular season agreement that would "Shut out" its opponent from any audio, video streaming or having the opportunity to do so.
- 4) At all levels of competition during postseason play, control of media access and location at those contests is with the KHSAA. In general, the management of those rights may be assigned to the manager at the host KHSAA member school for the district, regional and sectional (semi-state) competition.
- 5) At all levels of competition, including district, regional, sectional, and state competition in KHSAA sponsored tournaments and meets, managers are to make allowances for members of the television media to tape portions of the contests at no charge to the media outlet, as long as the taping is for the sole purpose of newscast highlights.
- 6) Outlets desiring to tape the contest for broadcast or telecast shall seek the permission of the event manager, and the manager has the right to set and collect any fee which may be deemed appropriate as an offset to any perceived lost ticket revenue.
- 7) At the state level, all negotiations for rights to broadcast or telecast shall be initiated with the Sports Information Director and the Commissioner, and shall be approved by the Commissioner.

Case TR-6- Who is empowered to make decisions at KHSAA tournaments when inclement weather forces postponement of contests or events?

While it would be ideal if all parties could meet and agree on any re-scheduling of games necessitated by inclement weather or other natural events, this may not be practical. It is the duty of the tournament manager to make decisions with regards to re-scheduling in the event of postponement and ensure that all teams, media outlets and schools are properly notified.

Case TR-7- Is it possible for a winner and corresponding runner-up in baseball, basketball, soccer, softball or volleyball district tournament to meet before the final regional game?

No, because they are to be placed in opposite brackets.

Case TR-8- Is there a mandatory brand of game ball to be used in the state tournament in baseball, basketball, football, softball, volleyball or soccer?

Yes, the Association has a long-term agreement with Rawlings Sporting Goods to provide specific balls for the state championship tournament, and the Commissioner's office can provide specifications upon request. In all postseason contests in these sports, a Rawlings brand ball with the proper NFHS authenticating mark shall be used. There is no requirement that a KHSAA logo appear on the ball, or that all balls except for these specific models be disallowed.

For 2011-2012, those ball numbers are:

- Boys Basketball - KYPROMB
- Girls Basketballs - KYPROWB
- Volleyball - KYVBI1001B (white), KYVBI10013B (3-panel)
- Soccerball - KYSB850B
- Baseball - R100KY and R200KY

Softball - NFHS12Y47LKY

Football - ST5KYB and ST5PROSKYB.

Case TR-9- Are there any restrictions on the scheduling and playing of games in a "seeded district" in baseball, basketball, soccer, softball, or volleyball?

Yes. Principals, Athletic Directors and Coaches should consult the Tournament Rules related to each of these sports for more specific dates for tournament meetings and allowances for scheduling of these meetings. All games involved in the calculation of a seed position SHALL be played on or before the Wednesday prior to the start of postseason play. Games played after that time SHALL NOT factor into the seeded position.

For the 2011-2012 school year, the deadline to play seeded district games in soccer and volleyball is October 2, 2011.

For the 2011-2012 school year, the deadline to play seeded district games in basketball is February 12, 2012.

For the 2011-2012 school year, the deadline to play seeded district games in baseball and softball is May 14, 2012.

Case TR-10- When are the boys' and girls' state basketball tournaments to be played?

Unless facilities are unavailable, and unless further altered by the Board of Control, the boys' state basketball tournament will be played during the same week as the first round of the NCAA mens' basketball championships. The Board shall then adopt and publish corresponding dates to indicate the timing of the girls' state tournament, and all district and regional tournaments.

Case TR-11- How are the tournament sites selected for district tournament sites for baseball, basketball, soccer, softball in the event that agreement cannot be reached on a site selection plan?

If a site rotation agreement cannot be reached on first round (normally district) tournaments, the Commissioner will intervene and establish a rotation plan subject to approval by the Board of Control. The site selection plan shall be confirmed by annual balloting during the season and reported to the Association along with seeding decisions. Rotating the tournament sites does not necessarily mean that each school shall host the tournament at that school's home site, but that each school, with available proper and adequate facilities, shall have the opportunity to host the tournament, even if an alternative site is required due to site requirements within a given sport.

Case TR-12- What schools may vote for basketball district tournament sites, site selection or seeding plan?

Only member schools having a schedule of twelve games or more with at least six different member schools.

Case TR-13- Is there a deadline for a district host school in baseball, basketball, soccer, softball or volleyball to select a playing site if the school home site doesn't meet the requirements for holding the tournament?

Yes. Through various rules and rulings in past years, every school in a specific district alignment shall have an opportunity to serve as the host for the tournament. Each school may, of course, decline that opportunity. However, this requirement ensures that on a periodic basis, all schools get to share in the concession and parking proceeds, host share of the ticket receipts and other benefits that come from serving as the host. It is recognized that all schools in a given alignment will not meet the tournament specifications.

For this reason, the following steps shall be taken by the schools in the district-

- 1) The schools shall meet and decide what facilities can hold the attendance of the last five years of the tournament based on the fan followings of the schools, and satisfy other logistical needs such as accessibility, parking, etc. (agreed sites). If there is a disagreement, the Board of Control can serve as the final resolution and KHSAA staff shall assist in that determination.
- 2) The discussion on site applicability is separate from the ability to "host", that is being the tournament manager, operating concessions, etc. as all schools shall be given that opportunity to host, just not necessarily at a site that cannot accommodate

the event.

3) From that list of agreed sites, the rotation of sites is to be considered, factoring in of course, that all schools shall be given a chance (if they want) to host, even if it isn't played at the host school's home playing facility.

4) In a year when the designated host's home facility does not meet the specifications for holding the tournament, the final selection as to the playing site rests with the designated host school. That school has sole discretion to make that decision, but is compelled to choose only from the list of agreed facilities as mentioned in (1) above.

5) In a year when the designated host school's home facility does not meet the specifications for holding the tournament, the designation shall be made by September 20 in volleyball and soccer; January 1 in basketball; and April 15 for baseball and softball.

Case TR-14- When is the standard meeting to be held for the district tournament in baseball, basketball, soccer, softball and volleyball?

Not later than the second Sunday prior to the published week of the district tournament in all sports where a tournament meeting is specified (baseball, basketball, soccer, softball and volleyball). The meeting may be held earlier if the participating teams agree, but not prior to the final announcement of sites.

Case TR-15- May teams withdraw from a baseball, basketball, soccer, softball or volleyball tournament after the drawings have been made?

No. The penalty for such a withdrawal is withdrawal from postseason competition for two years and could also result in suspension from the Association for a period of twelve months.

Case TR-16- May a name be added to the roster or entry form after the deadline for submission or editing?

No, changes cannot be made unless otherwise provided in the tournament rules for a specific sport. The principal shall check the online roster in baseball, basketball, football, soccer, softball and volleyball to ensure that all players are on the list as the rosters are locked after postseason play begins. For individual sports using the published entry list and/or forms, the specific sport tournament rules will address any options for substitution or correction, if such options exist.

Case TR-17- How many names can appear on the roster for baseball, basketball, football, soccer, softball and volleyball?

Schools may enter an unlimited roster using the online roster system for baseball, basketball, football, soccer, softball and volleyball. The coach, Principal or designated representative can then designate the required number of contestants for each event from that list.

Case TR-18- How is it determined that a meet counts against the four meet minimum in Track and Field or Cross Country?

In order to count as a meet for the four meet minimum a meet shall be a meet which rises to the standard of counting as a meet towards the interpretations of Bylaw 25. In addition, in Cross Country, the distance would be a minimum of 2500 meters and a maximum of 5000 meters and involved entries from two or more schools. To count towards the minimums, the meets may be at the Varsity or non Varsity level in terms of meet structure. It shall be counted in the same manner for all competitors (varsity, JV or freshman). The school approved or provided uniform shall be worn in this competition. In accordance with Bylaw 20, a school representative shall accompany the team.

Case TR-19- If a Cross Country Meet is interrupted by weather, can other races be run that day?

Yes. The particular interrupted race is considered complete and counts both towards meet limits and participation minimums. If other competition can resume after required delays, that is permissible. Only races actually started can count towards meet limits or participation minimums.



Appendix B

FORMS FOR MANAGERS OF DISTRICT TOURNAMENTS

- District Tournament Site Selection Plan Report (BK101)
- District Tournament Seeding Plan (BK102)
- District Tournament Financial Report (BK105)
- National Federation Game Statistics Form (BK103)



Basketball District Tournament Site Selection Plan

District Number _____

As per KHSAA Tournament Rules and Regulations, this district has unanimously agreed to the following site selection plan for the future years listed below--

Year	Boys' Site	Boys' Host	Girls' Site	Girls' Host
2011-2012				
2012-2013				
2013-2014				
2014-2015				
2015-2016				
2016-2017				
2017-2018				
2018-2019				

Signed and agreed UNANIMOUSLY by the principals of the district schools --

Principal Signature		High School
	representing	
	representing	
	representing	
	representing	
	representing	
	representing	
	representing	
	representing	

Submitted by _____ signature _____

Date _____



Basketball District Tournament Seeding Plan

District Number _____

Combined Boys and Girls District

Boys District Only

Girls District Only

(check one above)

____ Yes, this district is seeded.

As per KHSAA Tournament Rules and Regulations, this district has by majority vote agreed to seed the district tournament. All schools understand that all games involved in the seeding formula MUST be played prior to the district tournament meeting. --

SEEDING FORMULA (rank and select)

____ Winning percentage of games played within district prior to district tournament meeting.

List two-way tie-breaking mechanisms -

List three-way tie-breaking mechanisms -

____ Other method (please describe)

____ No, this district is not seeded

Signed and agreed that this was the majority vote by the principals and/or designated representatives of the district schools --

Principal Signature

representing
representing
representing
representing
representing
representing
representing
representing

High School

Submitted by _____

signature _____

Date _____



KHSAA District Basketball Tournament Financial Report
 (return one copy to KHSAA by published deadlines. File separate reports if Girls and Boys
 Tournaments are held separately)

KHSAA Form BK105
Rev 01/06

District # _____ Boys ____ Girls ____ Combined ____ Held at _____ Dates _____

Part A	REVENUE ITEMS	Price(s)	Receipts	Totals
	Ticket Sales			
	Broadcasting			
	Sponsorship			
	TOTAL REVENUE (1)			
Part B	EXPENSE ITEMS		Expenses	
	Game Officials			
	Trophies			
	Travel for Participating Teams			
	Other Itemized Expenses approved in advance by majority vote of schools in tournament (provide separate listing or list on back of this form)			
	TOTAL EXPENSES (2)			
Part C	Net Profit (Part A (1) minus Part B (2) total)			
Part D	Allowance to Host School - Maximum 15% for rental and incidental expenses unless otherwise approved by majority vote			
Part E	Profit Subject to Division by Schools (Part C minus Part D)			

LIST BELOW INDIVIDUAL AMOUNTS FOR DISTRICT TOURNAMENT NET PROFITS FROM PART E ABOVE, NOT INCLUDING TRAVEL EXPENSES

School	Amount	School	Amount

PAID ATTENDANCE BY SESSIONS (Tickets Sold NOT money received)

BOYS			GIRLS			COMBINED		
Session	Paid		Session	Paid		Session	Paid	
1								
2								
3								
4								
5								
6								
7								
Total			Total			Total		

**** NOTE ** IF ANY OTHER PLAN FOR THE DIVISION OF TOURNAMENT RECEIPTS IS USED, A MAJORITY VOTE OF THE PARTICIPATING SCHOOLS MUST BE OBTAINED, DOCUMENTED, AND SENT TO THE KHSAA.**

MANAGER

SCHOOL

DAYTIME PHONE



**NATIONAL FEDERATION BASKETBALL
GAME STATISTICS
Due to KHSAA office no later than March 15**

KHSAA Form BK103
Rev. 02/11

Each year the National Federation asks that the state associations compile statistics for their use in evaluating playing rules. We usually ask for your help, and again this year are doing the same. Please appoint a reliable statistician to compile this data, and return the report form not later than March 15. Thanks again for your help with this project.

PLEASE DO NOT COMBINE DATA FROM BOYS AND GIRLS TOURNAMENTS OR GAMES.

_____ *Boys Competition*
_____ *Girls Competition*

Number of Games Reported _____

Total score of winning teams _____ Total score of losing teams _____

Total Time of games (do not average) Hours _____ Minutes _____

Total number of overtime games _____

THE FOLLOWING ARE TOTALS NEEDED FOR BOTH TEAMS AND ALL GAMES

- _____ Total number of times 10th foul was reached IN FIRST HALF (Example: 0- neither team, 1 - one team, 2 - both teams)
- _____ Total number of times 10th foul was reached IN SECOND HALF (Example: 0- neither team, 1 - one team, 2 - both teams)
- _____ Total number of PERSONAL FOULS throughout game.
- _____ Total number of PERSONAL FOULS IN FOURTH QUARTER ONLY.
- _____ Total number of PLAYERS DISQUALIFIED WITH FIVE FOULS.
- _____ Total number of INTENTIONAL PERSONAL FOULS.
- _____ Total number of TECHNICAL FOULS ON PLAYERS.
- _____ Total number of BENCH TECHNICAL FOULS (includes those on coaches).
- _____ Total number of FREE THROWS ATTEMPTED (personal or technical fouls).
- _____ Total number of SUCCESSFUL FREE THROWS.
- _____ Total number of TWO-POINT FIELD GOALS ATTEMPTED.
- _____ Total number of SUCCESSFUL TWO-POINT FIELD GOALS.
- _____ Total number of THREE-POINT FIELD GOALS ATTEMPTED.
- _____ Total number of SUCCESSFUL THREE-POINT FIELD GOALS.
- _____ Total number of PLAYERS DISQUALIFIED FOR FIGHTING.

Submitted by _____ signature _____

Date _____



Appendix C

FORMS FOR MANAGERS OF REGION TOURNAMENTS

- Region Tournament Site Selection Plan Report (BK104)
- Region Tournament Financial Report (BK106)



KHSAA Regional Basketball Tournament Financial Report
 (return one copy to KHSAA by published deadlines. File separate reports if Girls and Boys
 Tournaments are held separately)

KHSAA Form BK106
Rev. 01/06

REGION # _____ BOYS _____ or GIRLS _____ HELD AT _____ DATES _____

Part A	REVENUE ITEMS	Price(s)	Receipts	Totals
	Ticket Sales			
	Broadcasting			
	Sponsorship			
	TOTAL REVENUE (1)			
Part B	EXPENSE ITEMS		Expenses	
	Game Officials			
	Trophies			
	Travel for Participating Teams			
	Other Itemized Expenses approved in advance by majority vote of schools in tournament (provide separate listing or list on back of this form)			
	TOTAL EXPENSES (2)			
Part C	Net Profit (Part A (1) minus Part B (2) total)			
Part D	Allowance to Host School - Maximum 15% for rental and incidental expenses unless otherwise approved by majority vote			
Part E	Profit Subject to Division by Schools (Part C minus Part D)			
Part F	Amount set aside for non participating schools by vote of ALL schools per Constitution Article VII, Section 2			
Part G	Amount to be Divided Among Participating Schools (Part E minus Part F)			

LIST BELOW INDIVIDUAL AMOUNTS FOR REGIONAL TOURNAMENT NET PROFITS FROM PART E ABOVE, NOT INCLUDING TRAVEL EXPENSES

School	Amount	School	Amount	School	Amount

PAID ATTENDANCE BY SESSIONS (Tickets Sold NOT money received)

BOYS		GIRLS		COMBINED	
Session	Paid	Session	Paid	Session	Paid
1					
2					
3					
4					
5					
6					
7					
Total		Total		Total	

**** NOTE ** IF ANY OTHER PLAN FOR THE DIVISION OF TOURNAMENT RECEIPTS IS USED, A MAJORITY VOTE OF THE PARTICIPATING SCHOOLS MUST BE OBTAINED, DOCUMENTED, AND SENT TO THE KHSAA.**

MANAGER _____

SCHOOL _____

DAYTIME PHONE _____



Appendix D

KHSAA BRACKET TEMPLATES

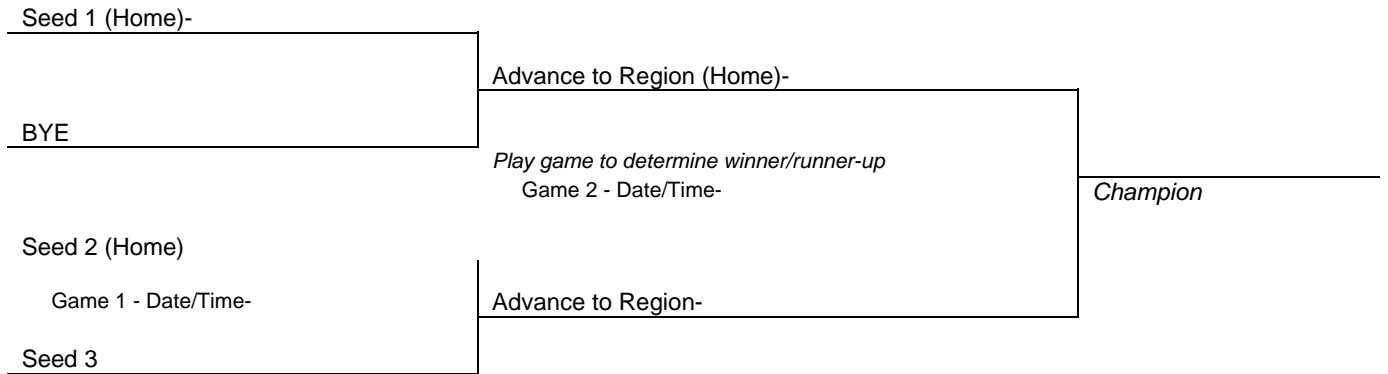
- District Three Team (seeded) – BR103
- District Four Team (seeded and non-seeded) – BR104
- District Five Team (seeded and non-seeded) – BR105
- District Six Team (seeded and non-seeded) – BR106
- District Seven Team (seeded and non-seeded) – BR107
- District Eight Team (seeded and non-seeded) – BR108
- Region Eight Team (bracketed by rule) – BR308



District Tournament Bracket Three (3) Teams

SPORT _____
 BOYS (check if applicable) _____
 GIRLS (check if applicable) _____
 DISTRICT NUMBER _____
 TOURNAMENT DATES _____
 SITE _____

Three (3) Teams (seeded by rule)

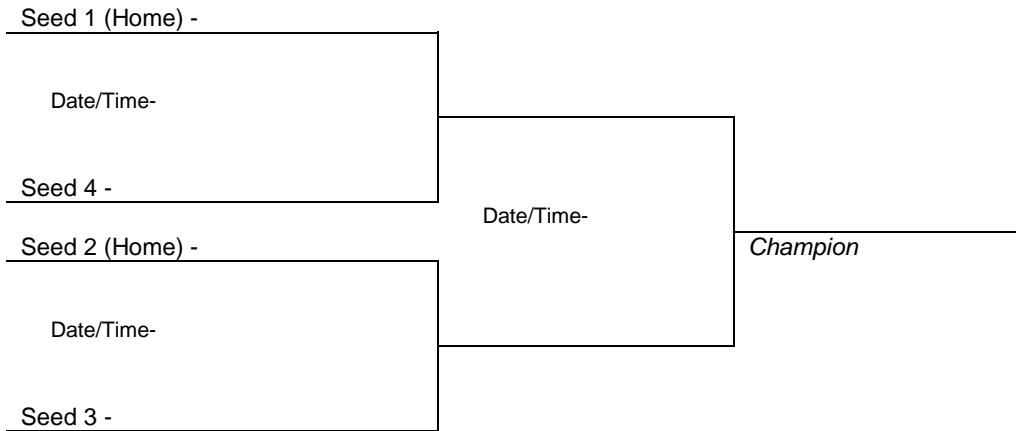




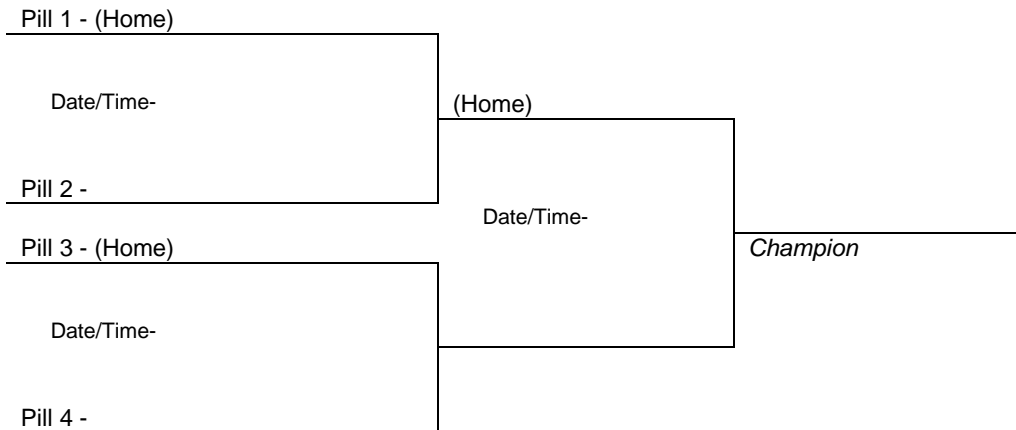
District Tournament Bracket Four (4) Teams

SPORT _____
 BOYS (check if applicable) _____
 GIRLS (check if applicable) _____
 DISTRICT NUMBER _____
 TOURNAMENT DATES _____
 SITE _____

Four (4) Teams (Seeded)



Four (4) Teams (Not Seeded)

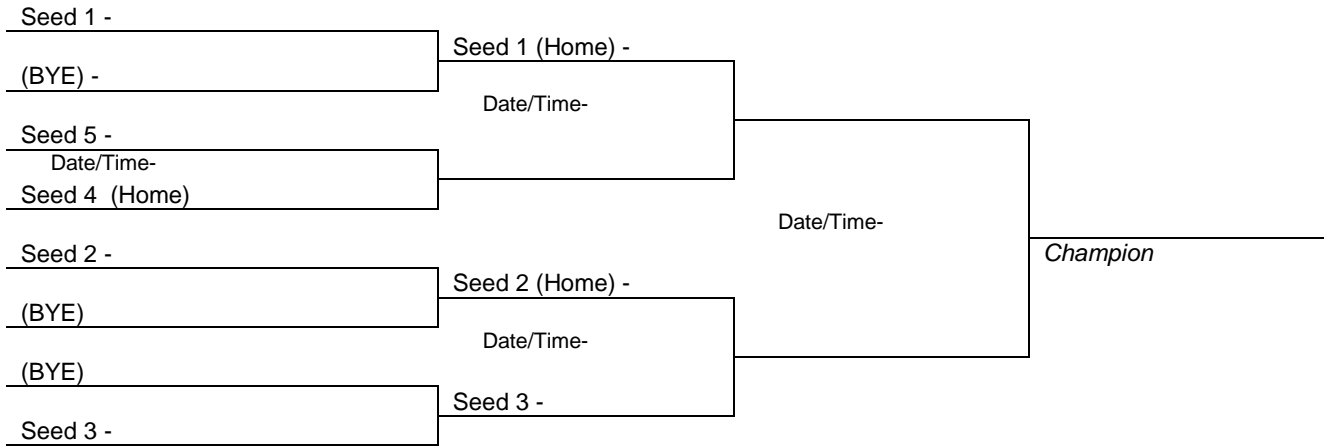




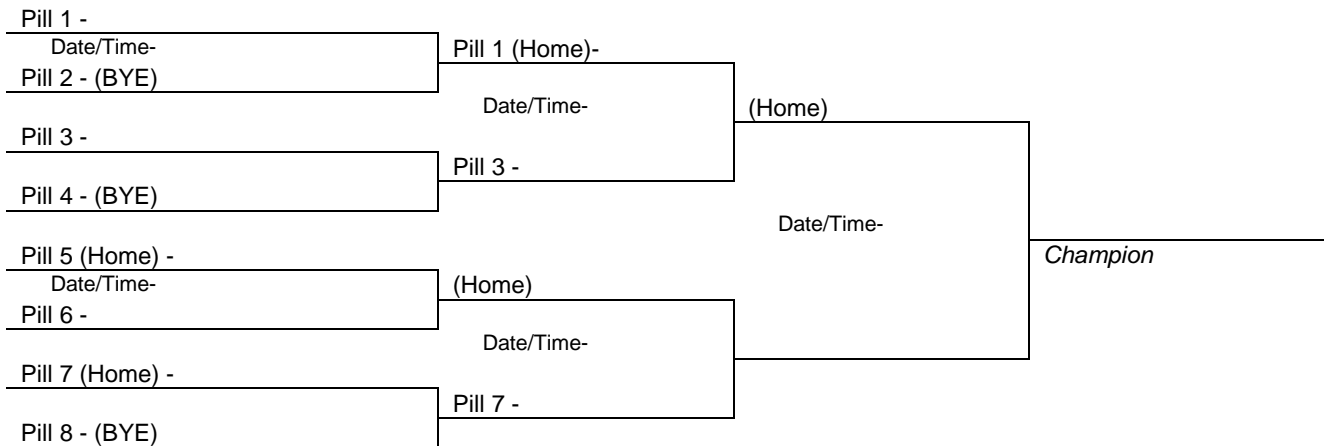
District Tournament Bracket Five (5) Teams

SPORT _____
 BOYS (check if applicable) _____
 GIRLS (check if applicable) _____
 DISTRICT NUMBER _____
 TOURNAMENT DATES _____
 SITE _____

Five (5) Teams (Seeded)



Five (5) Teams (Not Seeded)

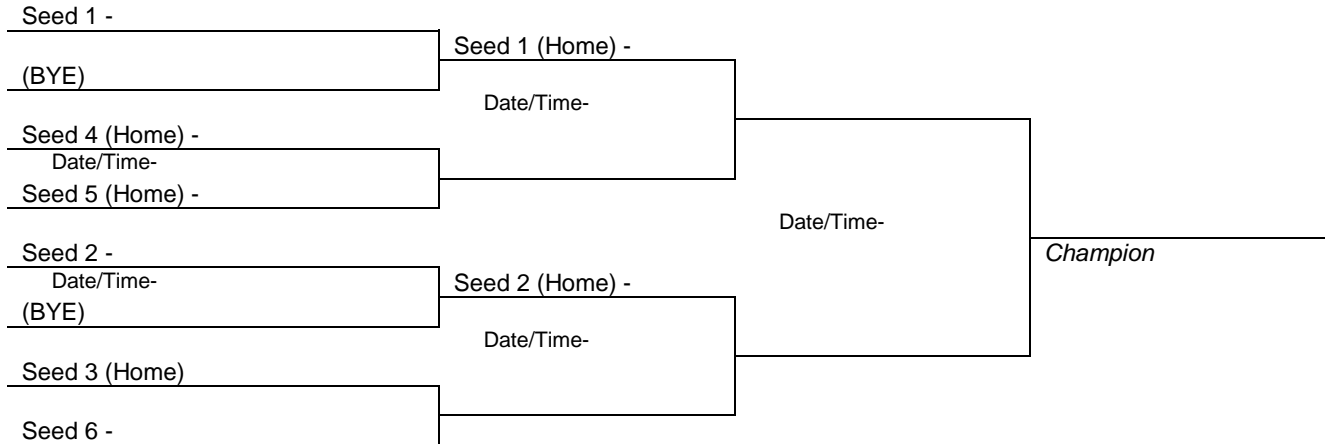




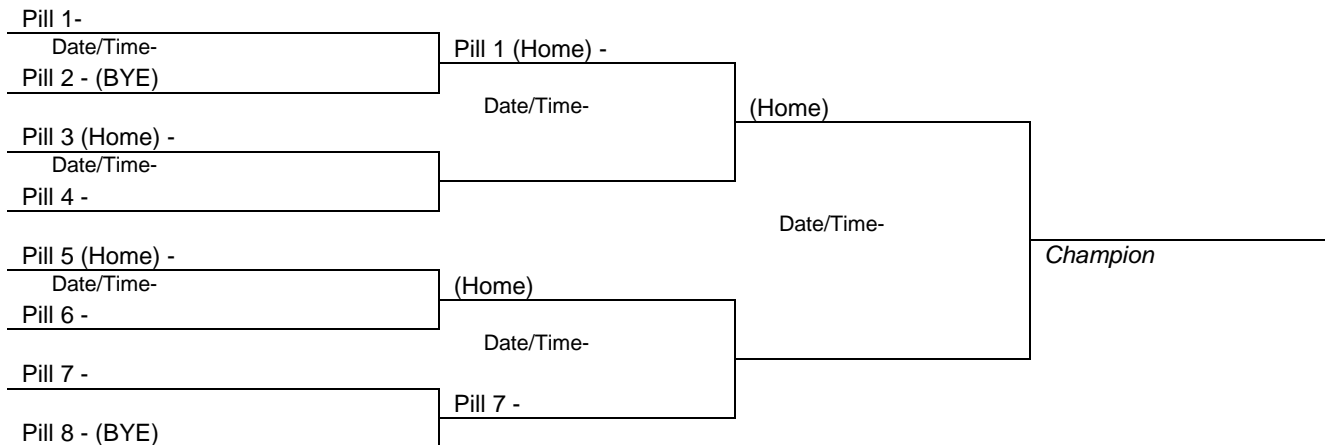
District Tournament Bracket Six (6) Teams

SPORT _____
 BOYS (check if applicable) _____
 GIRLS (check if applicable) _____
 DISTRICT NUMBER _____
 TOURNAMENT DATES _____
 SITE _____

Six (6) Teams (Seeded)



Six (6) Teams (Not Seeded)

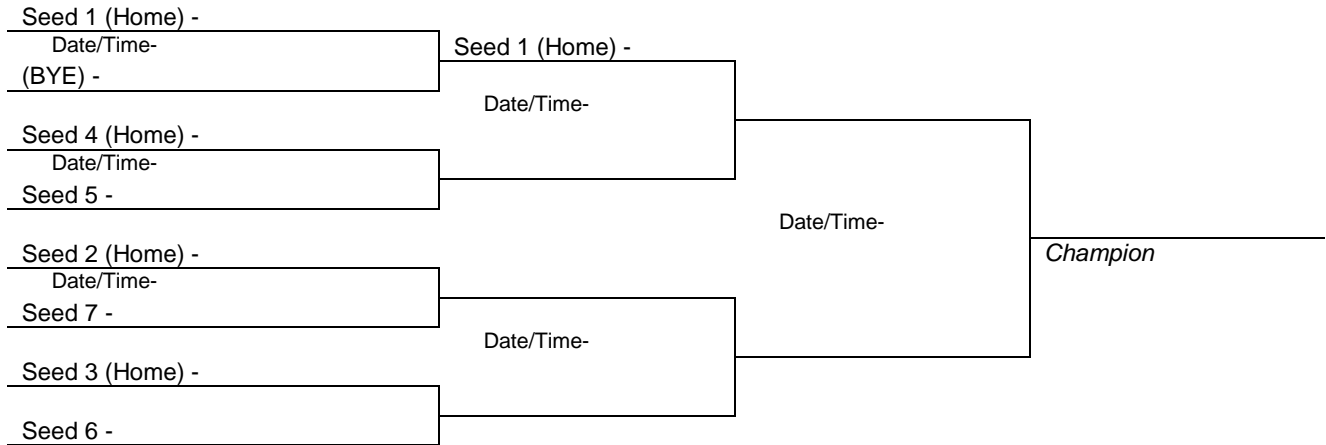




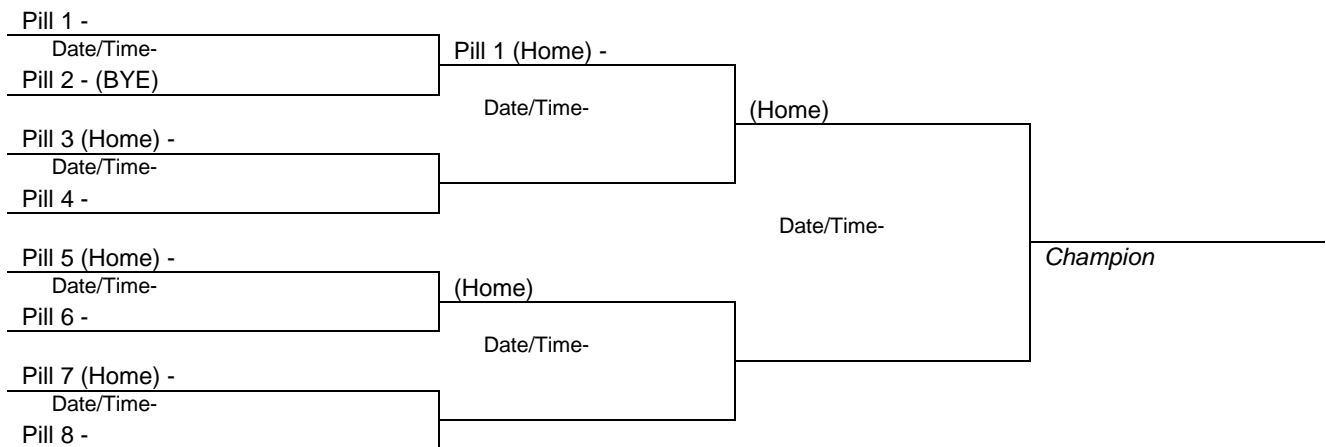
District Tournament Bracket Seven (7) Teams

SPORT _____
 BOYS (check if applicable) _____
 GIRLS (check if applicable) _____
 DISTRICT NUMBER _____
 TOURNAMENT DATES _____
 SITE _____

Seven (7) Teams (Seeded)



Seven (7) Teams (Not Seeded)

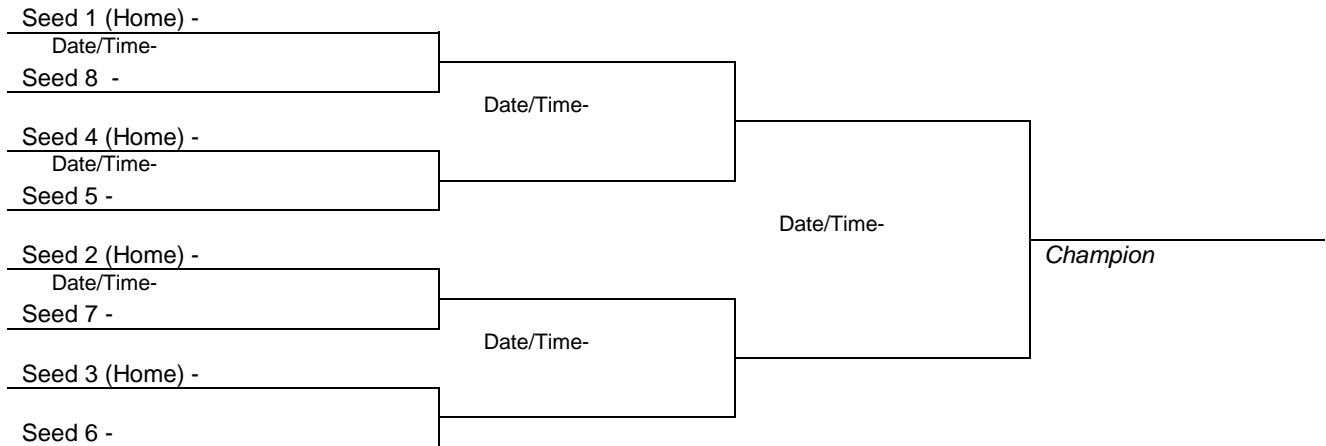




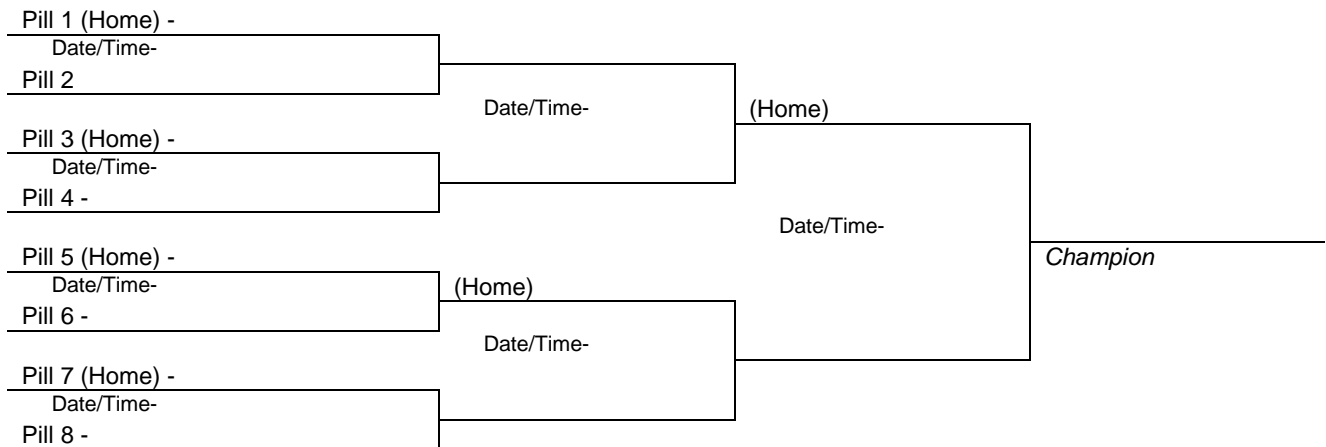
District Tournament Bracket Eight (8) Teams

SPORT _____
 BOYS (check if applicable) _____
 GIRLS (check if applicable) _____
 DISTRICT NUMBER _____
 TOURNAMENT DATES _____
 SITE _____

Eight (8) Teams (Seeded)



Eight (8) Teams (Not Seeded)





Tournament Bracket - 8 TEAM REGIONAL

SPORT _____

BOYS (check if applicable) _____

GIRLS (check if applicable) _____

REGION NUMBER _____

TOURNAMENT DATES _____

SITE _____

