

 **2009 KENTUCKY HIGH SCHOOL** 
ATHLETIC ASSOCIATION STATE FAST
PITCH SOFTBALL TOURNAMENT



KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION
STATE INSTRUCTIONS FOR PARTICIPATING TEAMS

COPIES SHOULD BE PROVIDED FOR EACH PRINCIPAL, ATHLETIC
DIRECTOR, AND HEAD SOFTBALL COACH IN THE CHAMPIONSHIP
TOURNAMENT

KHSAA
2280 Executive Drive
Lexington, KY 40505
(859) 299-5472 (859) 293-5999 (fax)



Kentucky High School Athletic Association

2280 Executive Drive ° Lexington, KY 40505 ° www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

TO: KHSAA Fast Pitch Softball State Championship Participating Teams
FROM: Assistant Commissioner Darren Bilberry
DATE: May 20, 2009
SUBJECT: 2009 Fast Pitch State Tournament

Congratulations from the Board of Control and staff of the Kentucky High School Athletic Association on winning the regional tournament. We hope that these instructions answer most of your questions about your participation in the 2009 State Softball Tournament.

We will be playing our KHSAA Fast Pitch State Softball Tournament at Jack C. Fisher Park located in Owensboro, Kentucky on Friday and Saturday, June 5-6, 2009. Sunday, June 7, 2009 is the rain day. We will begin play at 9:00 a.m. on Friday, June 5, 2009.

THE INSTRUCTIONS GIVEN ON THESE PAGES ARE VERY IMPORTANT. PLEASE READ THIS INFORMATION IMMEDIATELY AND CONTACT DARREN BILBERRY AT THE KHSAA OFFICES SHOULD YOU HAVE ANY QUESTIONS.

The KHSAA will have representatives available prior to the championship games at the KHSAA offices (859) 299-5472 throughout the week of the state tournament. You can contact Darren Bilberry directly through a tournament mobile phone, (859) 333-5411.

Thanks again, and best of luck in the state tournament. See you in Owensboro.

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FAST PITCH STATE SOFTBALL TOURNAMENT
Owensboro Softball Complex, Jack C. Fisher Park
Owensboro, Kentucky
June 5-6, 2009

SUGGESTED DIRECTIONS INSTRUCTIONS TO THE STATE FAST PITCH SOFTBALL TOURNAMENT

PLEASE PRINT OFF YOUR DIRECTIONS FROM EACH LINK LISTED BELOW FOR FUTURE REFERENCE

ASHLAND TO OWENSBORO

Take I-64 W to Lexington and stay on I-64W to Louisville. Continue on I-64W through Southern Indiana until exit number 57, US-231 - toward DALE/ JASPER/ HUNTINTON. Turn left onto US-231/ IN-45S. Continue to follow US-231S; this will become US-60W. See links below for Team approved lodging facilities directions.

To the Owensboro Softball Complex: Click this link <http://www.khsaa.org/fastpitchsoftball/state.html> . Select Get Direction to Fisher Park and input your location and it will provide you directions.

ELIZABETHTOWN TO OWENSBORO

Take WK Pkwy west to Wendell H. Ford Western Kentucky Parkway (west). Proceed to exit 77A, William H. Natcher Pkwy toward Owensboro (portions toll). Merge onto US-60 BYP west, via exit number 70B on the left toward AUDUBON PKWY/ OWENSBORO/ HENDERSON. See links below for Team approved lodging facilities directions

To the Owensboro Softball Complex: Click this link <http://www.khsaa.org/fastpitchsoftball/state.html> select Get Directions To Fisher Park and type in your location.

LOUISVILLE AREA TO OWENSBORO

Take I-64W toward Indiana. Stay on I-64W through Southern Indiana until exit number 57, US-231 - toward DALE/ JASPER/ HUNTINTON. Left onto US-231/ IN-45S. See links below for Team approved lodging facilities directions.

To the Owensboro Softball Complex: Click this link <http://www.khsaa.org/fastpitchsoftball/state.html> select Get Directions To Fisher Park and type in your location.

NORTHERN KENTUCKY AREA TO OWENSBORO

To Get Directions to Your Motel: Take I-71S to Louisville. From Louisville continue on I-64W toward St Louis. Stay on I-64W through Southern into Indiana until exit number 57, US-231 - toward DALE/ JASPER/ HUNTINTON. Left onto US-231/ IN-45S. Continue to follow US-231S; this will become US-60W. See links below for Team approved lodging facilities directions.

To the Owensboro Softball Complex: Click this link <http://www.khsaa.org/fastpitchsoftball/state.html> select Get Directions To Fisher Park and type in your location

PADUCAH AREA TO OWENSBORO

Take I-24 E to the Western Kentucky Parkway east exit number 42- toward Princeton/Elizabethtown. Merge onto Wendell H Ford Western Kentucky Pkwy (east). Take the US-431/KY-70 exit number 58- toward Drakesboro/Central City. Turn right onto US-431 N/KY-70 W. Continue to follow US-431 N. turn left onto W 2nd ST/US-60 W. See links below for Team approved lodging facilities directions.

LEXINGTON AREA TO OWENSBORO

New Circle Road Merge on (US60W) via Exit5B towards Martha Layne Collins Bluegrass Parkway. Take Martha Layne Collins Bluegrass Parkway ramp toward Lawrenceburg/Elizabethtown, Merge onto Martha Layne Collins Bluegrass Parkway West. Merge on I-65 via Exit 1B on the left toward Wendell H Ford Western Ky. Parkway/Nashville/Paducah. Take Wendell H Ford Western Ky. Parkway/US-31W/KY-61N exit, Exit 91, toward Elizabethtown/Owensboro/Paducah. Merge onto Wendell Ford Western Ky. Pkwy VIA EXIT on left toward Owensboro/Paducah. Merge on William H. Natcher Pkwy N via Exit 77A toward Owensboro. Merge onto US-60ByP W via Exit 70B on the left toward Audubon PKWY/Owensboro/Henderson. See links below for Team approved lodging facilities directions.

To the Owensboro Softball Complex: Click this link <http://www.khsaa.org/fastpitchsoftball/state.html> select Get Directions To Fisher Park and type in your location

Links to Directions of KHSAA Approved Team Lodging Facilities:

Fairfield Inn:

<http://www.mapquest.com/maps?form=directions&2a=800%20Salem%20Dr&2c=Owensboro&2s=KY&2z=42303-7700&2y=US&2l=37.72667&2g=-87.122166>

Hampton Inn:

<http://www.mapquest.com/maps?form=directions&2a=615%20Salem%20Dr&2c=Owensboro&2s=KY&2z=42303-7729&2y=US&2l=37.727032&2g=-87.11998>

Ramada Inn:

<http://www.mapquest.com/maps?form=directions&2a=3136%20W%202nd%20St&2c=Owensboro&2s=KY&2z=42301-0295&2y=US&2l=37.77386&2g=-87.148619>

Comfort Suites:

<http://www.mapquest.com/directions?2a=230%20Salem%20Dr&2c=Owensboro&2s=KY&2z=42303-7713&2y=US&2l=37.725701&2g=-87.114176&2v=ADDRESS>

We do not have one host hotel for the tournament this year. The four hotels listed below are the KHSAA approved lodging facilities for teams. These facilities have block(s) of 10 rooms per team at a rate of \$79.00 plus tax for **team rooms only. School approved staff should make reservations for teams participating in the KHSAA Fast Pitch Softball Tournament.** We have the total number of rooms listed below that are available for teams at each facility, as of May 20, 2009. **These rooms are available on a first come first serve basis.** We would recommend that you make your reservations in a prompt manner. **No school is guaranteed a specific hotel.** Schools should not reserve rooms for spectators. **Spectators will need to make their own reservations and no guaranteed rates have been provided to the KHSAA for spectator rooms.** SCHOOLS FAILING TO STAY WITHIN ASSIGNED LODGING ARRANGEMENTS WILL FORFEIT THE LODGING ALLOWANCE. The lodging allowance shall be \$13.00 per night due to the reduced rate as part of the Owensboro package, and will be paid for a maximum of 24 persons. No school within a forty-mile one-way distance from Owensboro will be reimbursed for lodging. Your school is responsible for all bills for lodging, and you will be reimbursed the for lodging allowance. Please have your school or Board of Education's Sales Tax Exempt number with you at check-in to allow the hotel to deduct the sales tax from the room bill.

Approved Lodging Facilities For Teams:

Facility Name	Total Number of Rooms Available For Teams
Comfort Suites, 230 Salem Drive Owensboro, Ky., Telephone 270-926-7675	40 Rooms (4 Teams 10 Rooms Per Team)
Fairfield Inn, 800 Salem Drive Owensboro, Ky., Telephone 270-688-8887	50 Rooms (5 Teams 10 Rooms Per Team)
Hampton Inn, 615 Salem Drive Owensboro, Ky., Telephone 270-926-2006	30 Rooms (3 Teams 10 Rooms Per Team)
Ramada Inn 3136 W. 2 nd Street (US60W) Owensboro, Ky. Telephone 270-685-3941	30 Rooms (3 Teams 10 Rooms Per Team)

The above facilities may have additional rooms available for spectators, but no availability or rate is guaranteed. The link below will provide contact information for area motels that may have lodging
http://visitowensboro.com/visitors_guide/lodging.aspx .

PRE-TOURNAMENT EVENTS

The host community will sponsor an Opening Ceremony for the participating teams and fans on Thursday, June 4 at the **Owensboro Sportscenter at 1215 Hickman Avenue, Owensboro, Kentucky at 6:30p.m.. Below is a link for directions to the Owensboro Sportscenter.**

<http://www.mapquest.com/maps?form=directions&2a=1215%20Hickman%20Ave&2c=Owensboro&2s=KY&2z=42301-2879&2y=US&2l=37.76382&2q=-87.125392>

The ceremonies will begin at 6:30 p.m. All teams will need to gather outside the Office Entrance of the Owensboro Sportscenter at 6:00 p.m. All teams, head coaches and umpires are expected to be in attendance. All players and coaches should be in **school apparel** (i.e. school colors, school tee shirts). School banners and flags are welcome. Immediately following the Opening Ceremonies, there will be a pizza party sponsored for **teams, coaches, umpires and KHSAA personnel**. Following the Opening Ceremonies, there will be a meeting with the coaches followed by an umpire's meeting. All coaches and umpires are expected to attend. The dress will be causal.

SCHEDULE OF GAMES

The game dates and times (CST) have been set for this week's championship contests. You need to make no further arrangements in terms of game date and time. The first round games are scheduled as follows:

Games 1-4	Friday	June 5	9:00 a.m.
Games 5-8	Friday	June 5	10:45 a.m.
Games 9-10	Friday	June 5	12:15 p.m.
Games 11-12	Friday	June 5	1:45 p.m.
Games 13-14	Friday	June 5	12:15 p.m.
Games 15-16	Friday	June 5	1:45 p.m.
Games 17-20	Friday	June 5	5:00 p.m.
Games 21-24	Saturday	June 6	9:00 a.m.
Games 25-26	Saturday	June 6	10:30 a.m.
Games 27-28	Saturday	June 6	12:30 p.m.
Games 27-29	Saturday	June 6	2:30 p.m.
Game 30	Saturday	June 6	5:00 p.m.

The Fast Pitch State Championship Softball Game will be played Saturday June 6, at 5:00 p.m. CST. The second game, if necessary will immediately follow the completion of the first game..

FIELD DIMENSIONS

The fence distances at the Jack C. Fisher Softball Complex are 210 feet down the left field line, 210 down the right field line, and 210 to straight away center field. We will review ground rules at the coach's and umpires meeting.

WHEELCHAIR/A.D.A. ACCOMMODATIONS

Efforts will be made to make a reasonable accommodation for those individuals who may need wheelchair access or other needs due to disability. Please see Darren Bilberry or Kerry Bodenheimer upon arrival for instructions. Due to insurance and other concerns, there will be NO wheelchairs allowed on the field level for any reason.

TICKET SALES

"All Day Armband" and "All Session Armbands" will be sold at the **Owensboro Sportscenter at 1215 Hickman Avenue, Owensboro, Kentucky** from 4:30 p.m. until 6:00 p.m. and at the conclusion of the ceremony. On Thursday June 4th. They will also be available for purchase at the park each day of the tournament. "All Day Armbands" will be \$9 per person per day and children under six will be admitted free. "All Session Armbands" will be \$15 per person. There will be no reserve seats sold for the tournament. It is suggested that you bring a lawn chair. The gates will open at 7:30 a.m. each day of the tournament. Please advise your fans that the gates will not open until this time. Fans will not be allowed to bring coolers and drinks into the park and ball diamond area.

Friday (June 5, 2009)

Session I – Gates will open at 7:30 a.m.

Saturday (June 6, 2009)

Session II – Gates will open at 7:30 a.m.

COMPLIMENTARY TICKETS/PASSES/ADMISSION POLICY

No passes other than those produced for the championships will be honored at the gate. Principal, Coach, Athletic Director, Official passes or any other type of identification will not entitle the holder to admission. Enclosed is a pass list request form (SB116). Each team may turn in a total of 30 individuals on this list, only 25 of which may be in the dugout. All other individuals must have a ticket for admission.

TEAMS FAILING TO TURN IN THE PASS LIST AS REQUESTED WILL NOT BE ALLOWED COMPLIMENTARY ADMISSION.

A maximum of the thirty (30) individuals listed on the team pass list entering with the coach will be admitted at the pass gate. The pass list form is attached and should be submitted to the KHSAA by fax (859-293-5999)-on or before Monday, June 1, 2009. The entire team should enter as a group, including all managers, coaches, administrators and trainers, utilizing the pass gate. All other coaches and members of the traveling party who are not on the prior school pass list will not be entitled to complimentary admission and will be directed to a ticket table. Teams wishing to leave the park and return will have to be listed on the school pass list.

When teams arrive at the park, entry should be made through the **Pass Gate** near the main entrance. It should be noted that the school will be held accountable for the conduct of all persons in the dugout area. When in doubt, those people who have no direct responsibility during the game should be in the stands! **TEAMS FAILING TO TURN IN THE PASS LIST AS REQUESTED WILL NOT BE ALLOWED COMPLIMENTARY ADMISSION.**

The tournament rules in the KHSAA Handbook clearly state that no player may be in uniform other than the twenty-one designated for that game. Whether it is by different pants or a different top, the others must be unique. Violation of this rule jeopardizes liability and medical insurance coverage.

BUS PARKING

Buses will drop off teams and team personnel at the team **pass gate**.

GENERAL PUBLIC PARKING

Parking for the general public will be in the normal home game parking lots adjacent to the softball complex. Team bus drivers should enter as directed by the park personnel to minimize problems.

PRACTICE PRIOR TO THE GAME, WARM-UP TIME

For teams that desire practice time, local facilities may be available by contacting Kerry Bodenheimer at the Owensboro Parks and Recreation Department (270) 687-8700. For teams that desire to practice on Thursday June 4th, the field will be available starting at 1:00p.m. for one hour time slots. The later times will be reserved for the teams traveling the furthest distance to Owensboro. Your contact person is Kerry Bodenheimer. Each participating team will be allowed **10 minutes** infield practice the first time they play on Friday. After that, we will make every effort to adhere to the time schedule. No scheduled games will be started earlier than the designated time.

HOME AND VISITING TEAM AND DUGOUTS

The team in the top bracket of the tournament will occupy the third base dugout. With the exception of the Championship Game. The home team will be designated by a coin toss during the pre-game meeting. Each team is expected to police their dugout area after each game.

CHAMPIONSHIP GAME

The upper bracket winner will have the option to be the home team in the State Championship Game. In the event it is necessary to play a second game, the home team will be designated by a coin toss during the pre-game meeting

PLAYING RULES AND REGULATIONS (ALL TOURNAMENTS)

National Federation Playing Rules will be utilized. A school may enter a team composed of twenty-one (21) players in each post-season tournament game. These players must appear on the eligibility list submitted to the District Tournament Manager. The twenty one (21) players must be designated each game, and no other players may be in uniform.

GAME ENDING PROCEDURES/SPEED-UP RULES/RUN RULES/COURTESY RUNNERS

In accordance with National Federation Softball Rule 4-2-2, the Mercy run rule will be observed. This allows a game to end anytime after 2 ½ or 3 innings when a team is 15 or more runs behind or 4 ½ or 5 innings when a team is 10 or

more runs behind and has completed its turn at bat. Any post season contest that is suspended /interrupted shall be continued from the point of suspension/interruption at a later time. It will be continued from the point of suspension/interruption, with the lineup and batting order of each team exactly the same as the lineup and batting order at the moment of suspension. The regular season tie-breaker procedure will **NOT** be used during the post season. The speed-up rules provisions, allowing for a courtesy runner for the pitcher and catcher when they reach base, **WILL** be used in all post season games.

UMPIRES

The umpires have been assigned and approved by the Kentucky High School Athletic Association in accordance with Bylaw 29.

GAME BALLS

For the championship games, the Rawlings Company will be providing the Optic Yellow (12Y47L) softball (.47 COR).

TOWELS AND OTHER SUPPLIES

The Association does not provide towels for the teams participating in the tournament. Your school will need to inform the participants to bring a towel if they need one for any reason.

OFFICIAL STATS

The Owensboro Parks and Recreation Department will provide official statistics for the games. Due to space constraints, there is no space provided for team statisticians in the press box. All team stat personnel must stay within the dugout during the entire game or be positioned in the stands. The line scores will be posted on the KHSAA web site at the conclusion of each day.

TRAINERS/DOCTORS AND EMERGENCY TREATMENT

The Owensboro Parks and Recreation Department will be providing training services for the games. They intend to have a certified and/or student trainer on site at all times.

Each team is also entitled to have its own team doctor/trainer and an ambulance will be available. Please feel free to utilize these important services that are provided by the representatives of the Owensboro community.

Should emergency medical treatment be necessary, the Daviess County Yellow Ambulance Service, provided by Owensboro Mercy Health Systems, will be transporting the injured person(s) to the area hospital. The member school administration is responsible for ensuring that parental permission to seek medical treatment is authorized from each participant. The Principal, Athletic Director and/or the Head Coach can use a copy of KHSAA Form GE04 (the physical exam form) for this purpose as this form contains appropriate language.

PRESENTATION OF TROPHIES

Each school is to designate a representative to be on the field immediately following the game to receive the trophy and medals. It is hoped that the Principal, Athletic Director or Head Coach will perform this duty. No presentation of any trophy will be made until the field of play is cleared of all fans, coaches and players. Please return to the dugout area as soon as possible following the game so the presentations can begin.

ALL-TOURNAMENT TEAM

The All-Tournament Team will consist of 11 players including an MVP. The championship team will be guaranteed three players on the All -Tournament team plus an MVP. The runner-up team will be guaranteed three players on the All Tournament team. The two semi-finalists teams will be guaranteed two players each on the all tournament.

MEDIA/VIDEO TAPING/FILM

Press, radio and TV representative's passes will be made available upon request by having the outlets contact the KHSAA in advance. If you have media covering your team, they should contact Elden May, Sports Information Director at 859-299-5472, not later than Wednesday of the tournament week. There shall be no other videotaping of any softball tournament game, other than by KHSAA designees and outlets or by persons whose entire taping unit can be contained within their seat and present no obstruction to other spectators. (No tripod, external power sources, or use of the Jack C. Fisher Park power sources). **IT IS IMPERATIVE THAT YOU REITERATE THIS TO YOUR FANS TO PREVENT REPEATING OF PREVIOUS PROBLEMS. If you have media covering your team, they should complete KHSAA Form SI103 (KHSAA School Media Credential Request Application) and fax to Elden May (859) 293-5999, not later than noon, Tuesday June 2, 2009. This request must be received by the KHSAA by the required deadline. One (1) media credential from each participating school will be allowed.**

POST GAME MEDIA INTERVIEWS

All post games media interviews are to be done in the vicinity of the dugout. With the tight timetable, the field playing area needs to be cleared as soon as possible to prepare for the next game. Please inform your local media of the need to adhere to this restriction.

FAN BEHAVIOR AND ACTIONS

No one outside of the team is to come on the playing field. Fans are to stay in the stands before, during and after the game. Please make several announcements to this effect to the student body during the week before the game.

SIGNS, BANNERS, NOISEMAKERS

No posters or signs of any kind will be permitted to be adhered (with glue, tape string or other devices) by any official or unofficial school representative to any permanent surface of the park. No signage posted on behalf of a school may contain derogatory language or contain the name of the opponent or any of its players. Please make certain all pep, spirit and support organizations are aware of this rule.

No electronic amplification equipment will be allowed in the park (except band instruments used in conjunction with the official high school band and its performance), nor any other electronic, mechanical or semi-mechanical noisemaker.

INCLEMENT WEATHER STATEMENT

With the possibility of inclement weather (to include thunder), we remind you that you should be prepared to move to a place of shelter in the event of bad weather conditions. Should it begin to rain, the games will continue on schedule unless there are signs of lightning or the umpires in consultation with tournament management determine that it is unsafe to continue.

Should weather conditions force a postponement or delay, you should immediately leave the bleacher area and heed any announcements made by tournament management. Should evacuation become necessary, please observe the directions given by uniformed officers as well as tournament officials. In accordance with adopted KHSAA policy, if the games are suspended, the minimum suspension will be 30 minutes after the last sight of lightning or sound of thunder. Persons leaving the park should seek shelter in their mode of transportation. In all circumstances, use prudent judgment in determining whether or not you should remain in the dugout or bleachers. When the decision is made to resume the games, there will be announcements made throughout the park area, and prior to the resumption of play; a fifteen minute warm-up period will be given to both teams.

REMINDER

PLEASE NOTIFY YOUR NON-COMPETING STUDENTS THAT THEY ARE NOT TO COME ON THE PLAYING FIELD PRIOR TO, DURING, OR FOLLOWING THE GAME.

REIMBURSEMENT POLICY

An expense allowance will be calculated for lodging and meals and shall be paid for a traveling squad of 24 persons in the following manner.

LODGING

Schools failing to stay within assigned lodging arrangements will forfeit the lodging allowance. The lodging allowance shall be \$13.00 per night (per person) due to the reduced rate as part of the Owensboro package, and will be paid for a maximum of 24 persons, and will be paid for only the nights that lodging is utilized. No school within a forty-mile one-way distance from Owensboro will be reimbursed lodging. Your school is responsible for all bills for lodging, and you will be reimbursed the lodging allowance. Please have your school or Board of Education's Sales Tax Exempt number with you at check in to allow the hotel to deduct the sales tax from the room bill.

MEALS

A meal allowance of \$5.00 per meal will be reimbursed for a maximum of 24 persons with the amount of meals corresponding to the use of housing and for a maximum of three meals per tournament day and additional meals for the travel day(s). Your school is responsible for all meal arrangements for your team,

TRANSPORTATION/MILEAGE

In accordance with Bylaw 20, the principal, coach or another member of the faculty shall accompany the team to all contests. His/her expenses, when he/she accompanies the contestants, shall be paid in the same manner as those of the contestants. The rate to be reimbursed for state championship play is \$1 per mile (round trip) for one bus.



**KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION
FAST PITCH SOFTBALL SPORTSMANSHIP AND EQUIPMENT
VERIFICATION FORM**

*KHSAA Form
SB103
Rev. 6/05*

The Kentucky High School Athletic Association requires officials to enforce sportsmanship rules for athletes and coaches and allow the contest to be played in a spirit of mutual respect. Officials are not to tolerate negative statements or actions by representatives of these two teams including coaches and opposing players, especially trash-talking, taunting or baiting of opponents or the use of certain profanity. If such comments are heard or actions seen, a penalty will be assessed immediately. Officials have been instructed not to issue warnings for this type of behavior

In accordance with the National Federation Playing Rules, I have read the above sportsmanship statement and acknowledge that my athletes have been informed of its provisions and the “zero” tolerance for bad sportsmanship and that all violations will be immediately punished.

In accordance with the National Federation playing rules, I certify that my athletes are legally and properly equipped, and that no athlete will violate the uniform rules of the NFHS or the KHSAA. In addition, I have ensured that my athletes are each aware of the uniform rules and restrictions, and will adhere to those provisions.

THIS FORM MUST BE COMPLETED PRIOR TO PARTICIPATION IN THE KHSAA STATE TOURNAMENT.

Signature

Date

Region

School



**KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION
SCHOOL TRANSPORTATION AND DECLARATION FORM**
(make additional copies if necessary)

*KHSAA Form
SB111
Rev.4/06*

SCHOOL: _____

Bylaw 20. Member of the Faculty to Accompany Team to Contests

The principal or coach or another member of the faculty shall accompany the team to all contests. His/her expenses, when he/she accompanies the contestants, shall be paid in the same manner as those of the contestants.

Q/A -1 Is the restriction on transportation of a student by the principal, coach or faculty a KHSAA regulation or state law? This bylaw is patterned and adopted after KRS 161.185 which states "Boards of education shall require a principal, coach, member of the faculty or a member of the administrative staff to accompany students on all school-sponsored or school-endorsed trips." Effective July 15, 1998, the legislature changed the provisions to give those individuals employed as Level II coaches the same authority as their faculty counterparts if approved by the local Board of Education and documented in the minutes of the Board of Education. It should be noted that this revision in no way removed or revised the requirements for the driver of the bus / van as that individual must continue to meet other state requirements.

In accordance with this bylaw, _____ has been approved by the Board of Education of this school to serve as the person accompanying this team and is accompanying the athletes for this meet.

Signature _____ Date _____

Title _____

THIS FORM MUST BE SUBMITTED TO DARREN BILBERRY, ASSISTANT COMMISSIONER, AT THE COACHES MEETING PRIOR TO ANY TEAM BEING DECLARED ELIGIBLE FOR THE STATE TOURNAMENT.

KHSAA Form SB 116
Rev. 5/2/06

Region _____



STATE SOFTBALL TOURNAMENT PASS LIST

TEAM	
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	NAME	PURPOSE (Player, Coach), Etc.)	Jersey # if applicable
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SUBMITTED BY	
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Fax to the KHSAA (859-293-5999) the Monday before the State Tournament.



**KHSAA SCHOOL MEDIA
CREDENTIAL REQUEST
APPLICATION**

Each member school may apply for one (1) credential to KHSAA State Championships, to be used by the party designated by the school through the Principal or Designated Representative. Media credentials will be available one hour before the start of the event, and will be available at the Media Will Call entrance to the venue. Credential request MUST be submitted to the KHSAA by the deadline as listed in the tournament participation information for each event.

DATE	
-------------	--

Must Type or Print

School	
Address	
City, State, ZIP	

KHSAA Event:	
Date of Event:	
Site of Event:	

	NAME (PRINT)	TYPE (PRINT, PHOTO, VIDEO)
SCHOOL MEDIA REPRESENTATIVE		

Principal/Designated Representative Endorsement

I hereby certify that applicant is representing this KHSAA member school and is authorized to receive the requested credential. The applicant is aware that cheering for a team in one of the professional areas (i.e. press row) is not permitted as this is a work area. The applicant understands the admission policies and understands that the credential is solely for their usage and may not be transferred.

Signature		Date	
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