



**2008
KHSAA COMMONWEALTH GRIDIRON BOWL
STATE FOOTBALL PLAYOFFS
CHAMPIONSHIP GAME INSTRUCTIONS
FOR PARTICIPATING TEAMS**

**KHSAA
2280 Executive Drive
Lexington, KY 40505
(859) 299-5472 (859) 293-5999 (FAX)
www.khsaa.org**

Kentucky High School Athletic Association

November 3, 2008

TO: Member Schools Advancing to Championship Games

FR: Assistant Commissioner Julian Tackett
Commissioner Brigid DeVries

RE: Instructions

NOTE: There will be a mandatory conference call on Monday, December 8th at 9:00 a.m. ET for Class 1A, 3A and 5A teams, and at 10:00 a.m. ET for Class 2A, 4A and 6A teams to finalize details of the Championship games. School representatives will be faxed and emailed information that morning on how to access the conference. Please have your Principal and his/her designee such as the Athletic Director, as well as the football coach available for this conference that should last less than 45 minutes.

KEEP THIS MANUAL FOR REFERENCE DURING THE WEEK OF THE CHAMPIONSHIPS

Congratulations on advancing to the state championship football game of the KHSAA Commonwealth Gridiron Bowl Football Playoffs. Please take note of these instructions to make your preparations as smooth as possible. Please provide copies of this material so that the Head Coach, Principal, Athletic Director and Bookkeeper/Finance person have copies. You may choose to make copies of this manual, or refer interested parties to www.khsaa.org/football for further information or to download additional copies. If you have any further questions, please feel free to call on this office at any time.

Best of luck.

TABLE OF CONTENTS

INTRODUCTION	2
ROUND FIVE - CHAMPIONSHIP GAMES (week of December 12 th)	
CHECKLIST.....	4
INSTRUCTIONS	5
OTHER NECESSARY INFORMATION	
CHAMPIONSHIP GAMES TIMETABLE	
INFORMATION ON MEDICAL COVERAGE	
FORMS FOR CHAMPIONSHIP TEAMS	
EVENT TICKET RECONCILIATION FORM, KHSAA FORM GE11	
IMPORTANT TICKET SALES INFORMATION, KHSAA FORM FB113	
STATE PLAYOFFS EXPENSE VOUCHER, KHSAA FORM FB112	
STUDENT MEDIA FORM, KHSAA FORM SI103	
FINALS NON-PLAYER PASS FORM, KHSAA FORM FB124	
2-DEEP ROSTER FORM	

KHSAA
2280 Executive Drive
Lexington, KY 40505
(859) 299-5472 (859) 293-5999 (FAX)
www.khsaa.org

ROUND FIVE CHECKLIST

BEFORE GAME

- Note the instructions on the previous page regarding the conference call.
- Read this manual thoroughly. In addition, much of the material is on the KHSAA web site, <http://www.khsaa.org/football>.
- Download every map, form and diagram from the KHSAA web site on football (<http://www.khsaa.org/football/state.html>) to be familiar with the stadium and its access.
- Contact Julian Tackett at the KHSAA regarding your housing for the finals. Arrangements have been made to house the teams as detailed in this information. If your needs differ from what is listed, please contact him immediately..
- Inspect the tickets as each school has been sent tickets to sell. Begin selling ASAP. Keep accurate records using the enclosed form to reconcile. If you need additional tickets, contact the KHSAA immediately. Be mindful that all tickets in advance are \$8, but persons waiting until the door to purchase will pay \$10.
- You will need to do some paperwork for this weekend's games –
 - Complete the two-deep roster form and fax it back to the office at 859-293-5999 by 6 p.m. Friday. This was faxed to each school on Friday.
 - Login to the KHSAA school system (<http://schools.khsaa.org>) and update your statistics for the year.
 - Complete KHSAA Form FB124 (non-roster passes) and fax by 5 p.m. Monday. When that is received, your passes will be shipped.
 - Complete the KHSAA school media form (SI103) and fax back to KHSAA at 859-293-5999 by Tuesday.
 - Complete your request for reimbursement (KHSAA Form FB112) and fax back to KHSAA at 859-293-5999 by Tuesday.
 - Bring your FB113 and GE11 forms and school check to the stadium when you reconcile your advance tickets.
- Inspect the other package that contained four footballs, which should be used this week of practice to make sure they are ready for the game. Any ball used during the game SHALL be a Rawlings football, but it does not necessarily have to be one of these four balls or any specific Rawlings model football.
- You will receive correspondence from this office on Tuesday via email with the web link to find the names of the officials for the game.
- You will receive several requests for information from the KHSAA during the early days of championship week with requests for information. Please comply as soon as possible and according to published deadlines.
- Please make regular announcements to the student body regarding stadium damage; bringing electronic noisemakers; laser lights and other information that may be contained in these instructions. Especially remind fans of which side of the stadium your team has been assigned, and distribute copies of the parking locator maps.
- Review the KHSAA Tournament Rules for football, in the Tournament Rules section of the KHSAA Handbook. Be familiar with these rules to eliminate problems.
- Make certain to inform your band and cheerleaders of restrictions regarding admission that are contained in these instructions.
- See the Designated Playoff Staff upon arrival to receive the field passes for your coaching box and video personnel passes as well as field level administrator passes, and to confirm your locker room assignment. These individuals will also direct you where to settle your ticket monies (have check in hand!) and to turn in your expense voucher. These individuals are scheduled to meet your bus at the North East Drive Gate. If for some reason you don't see them, proceed to Ticket Booth 7 behind the press box for further directions.
- Have a great game!!



**2008 KHSAA COMMONWEALTH GRIDIRON BOWL
CLASS 1A, 2A, 3A, 4A, 5A and 6A CHAMPIONSHIP FOOTBALL GAMES
Papa John's Cardinal Stadium, Louisville, Kentucky
December 12 and 13, 2008**

INSTRUCTIONS TO SCHOOLS INVOLVED IN CHAMPIONSHIP GAMES

Congratulations from the Board of Control and staff of the Kentucky High School Athletic Association on winning your semi-state championship game. We hope that these instructions answer most of your questions about your participation in the 2008 Football Championships.

THE INSTRUCTIONS GIVEN ON THESE PAGES ARE VERY IMPORTANT. PLEASE READ THIS INFORMATION IMMEDIATELY, AND CONTACT JULIAN TACKETT (jtackett@khsaa.org) AT THE KHSAA OFFICES SHOULD YOU HAVE ANY QUESTIONS. IN AN EMERGENCY, MR. TACKETT CAN ALSO BE REACHED VIA 859-229-3916. Inquiries may also be directed to the KHSAA offices at (859) 299-5472.

Thanks again, and best of luck in the championship game.

NOTE: There will be a mandatory conference call on Monday, December 8th at 9:00 a.m. ET for Class 1A, 3A and 5A teams, and at 10:00 a.m. ET for Class 2A, 4A and 6A teams to finalize details of the Championship games. School representatives will be faxed and emailed information that morning on how to access the conference. Please have your Principal and his/her designee such as the Athletic Director, as well as the football coach available for this conference that should last less than 45 minutes.

SPECIAL NOTE REGARDING SECURITY PROCEDURES AT STATE CHAMPIONSHIP EVENTS

As is the case in most parts of the country and given the current state of international affairs, there is a continued emphasis on security at all KHSAA events. Please be aware that when you enter an event, bags, purses and packages are subject to be searched. In the event that an item is found to be contrary to the security practices implemented by local and Federal law enforcement authorities, you may be forced to return items to your car and/or hotel prior to entering the arena. Please understand that those individuals involved with this determination are adhering to applicable Federal, State and Local guidelines, and your cooperation is appreciated. Please make your travel plans accordingly and arrive in time to allow time for the venue to properly execute its security plan.

SCHEDULE OF GAMES (ALL TIMES E.T.)

The game dates and times have been set for this week's championship contests. You need to make no further arrangements in terms of game date and time. The schedule will be as follows --

- Class 1A Game 11:00 AM - December 12, 2008
- Class 3A Game Approximately 3:00 PM - December 12, 2008
- Class 5A Approximately Game 7:00 PM – December 12, 2008
- Class 2A Game 11:00 AM - December 13, 2008
- Class 4A Game Approximately 3: 00 PM - December 13, 2008
- Class 6A Game Approximately 7:00 PM - December 13, 2008

HOUSING FOR TEAMS, FANS AND PLAYERS

- Properties in the Louisville area have worked out arrangements to host the teams in this year’s finals as listed below. A room allowance is not provided for teams within forty (40) miles of the site and as such, if those teams desire housing, they must find accommodations. In most cases, the rooms were acquired based on past history of teams staying or not staying. –

Beechwood	No Housing Arranged
Hazard	Fairfield Inn – Thursday night
Fort Campbell	Hilton Garden – Friday night
Newport Central Catholic	No Housing Arranged
Central	No Housing Arranged
Breathitt County	Hilton Garden – Thursday night
Bullitt East	No Housing Arranged
Bell County	Fairfield Inn – Friday night
Christian County	Holiday Inn – Friday night
Highlands	No Housing Arranged
Trinity (Louisville)	No Housing Arranged
Simon Kenton	No Housing Arranged

- Contact Julian Tackett at 859-229-3916 if you are unable to make contact with the hotel.
- For those teams staying at the Hilton Garden Inn, FAILURE TO STAY IN THE ASSIGNED PROPERTY WILL RESULT IN YOUR TEAM NOT RECEIVING A LODGING ALLOWANCE.
- Lodging will not be provided for teams less than 40 one-way miles from Louisville.

DRIVING DIRECTIONS TO PAPA JOHN’S CARDINAL STADIUM

- ***From Nashville:*** Take I-65 North to I-264 (Watterson Expressway) West. Get off the Watterson at the Crittenden Drive exit. Turn right off exit ramp and proceed to the intersection of Central Ave. and Crittenden. Turn left onto Central Ave. and proceed to Floyd Street. PJCS will be in front of you. An alternate route once you exit onto Crittenden Drive is to turn left on Park Street near the junction of I-264 and Crittenden. There will be a large Budget rental car outlet nearby. Follow Park Street and it will become Floyd and pass in front of the Stadium.
- ***From Indianapolis:*** Take I-65 South to the Watterson Expressway (I-264) West. Get off the Watterson at the Crittenden Drive exit. Turn right off exit ramp and proceed to the intersection of Central Ave. and Crittenden. Turn left onto Central Ave. and proceed to Floyd Street. PJCS will be in front of you. An alternate route once you exit onto Crittenden Drive is to turn left on Park Street near the junction of I-264 and Crittenden. There will be a large Budget rental car outlet nearby. Follow Park Street and it will become Floyd and pass in front of the Stadium.
- ***From Lexington/Cincinnati:*** Take I-264 (Watterson Expressway) to Crittenden Drive exit. Turn right off exit ramp and proceed to the intersection of Central Ave. and Crittenden. Turn left onto Central Ave. and proceed to Floyd Street. PJCS will be in front of you. An alternate route once you exit onto Crittenden Drive is to turn left on Park Street near the junction of I-264 and Crittenden. There will be a large Budget rental car outlet nearby. Follow Park Street and it will become Floyd and pass in front of the Stadium.
- ***From St. Louis:*** Take I-264 (Watterson Expressway) to Crittenden Drive exit. Turn right off exit ramp and proceed to the intersection of Central Ave. and Crittenden Drive. Turn left onto Central Ave. and proceed to Floyd Street. PJCS will be in front of you. An alternate route once you exit onto Crittenden Drive is to turn left on Park Street near the junction of I-264 and Crittenden. There will be a large Budget rental car outlet nearby. Follow Park Street and it will become Floyd and pass in front of the Stadium.
- ***From Louisville International Airport:*** Follow airport signs to the Crittenden Drive exit west of the terminal. Turn right onto Crittenden Drive. Proceed to the intersection of Central Ave. and Crittenden Drive. Turn left onto Central Ave. and proceed to Floyd Street. PJCS will be in front of you.

- ***From Executive Inn:*** Take a left out of the front parking lot onto Phillips Lane. Proceed past the hotels, interchange to I-264, until the street ends at Crittenden Drive. Turn right onto Crittenden Drive. Proceed to the intersection of Central Ave. and Crittenden Drive. Turn left onto Central Ave. and proceed to Floyd Street. PJCS will be in front of you. An alternate route once you turn right onto Crittenden Drive, get in the immediately left lane and turn left on Park Street near the junction of I-65 and Crittenden. There will be a large Budget rental car outlet nearby. Follow Park Street and it will become Floyd and pass in front of the Stadium.
- ***From Downtown:*** Take a right at Floyd Street, follow Floyd and enter the Stadium parking through gate H.

PARTICIPATING TEAM AND FAN PARKING AND TEAM ENTRY TO STADIUM

- Each team is issued 10 parking passes, which are valid for admission at the marked parking entrance off Floyd Street. These passes are in the package with the team tickets. This is the total allotted to the KHSAA for use by the team party, cheerleaders, band and administration. These passes have no special location, but do offer free parking for the members of the team party displaying them. It is suggested that all parking enter
- The team buses (carrying participants) should enter through Gate H off of Floyd Street.
- The buses for the top team in the bracket of each game will make an immediate left and proceed down the North East Drive Gate. The busses will stop at the gate for unloading. The buses, once unloaded, will then be directed along the Drive Gate Road and into a designated parking area just outside the North West Drive Gate. No vehicles for any team will park inside the stadium. Only team buses and loaded equipment trucks will be permitted inside and they must move outside the gates after unloading, no other form of team transportation will be afforded the privilege.
- The buses for the bottom team in the bracket of each game will make an immediate left and proceed down the North West Drive Gate. The busses will stop at the gate for unloading. The buses, once unloaded, will then be directed along the Drive Gate Road and into a designated parking area just outside the North East Drive Gate. No vehicles for any team will park inside the stadium. Only team buses and loaded equipment trucks will be permitted inside and they must move outside the gates after unloading, no other form of team transportation will be afforded the privilege.
- The location of the bus driver must be given to the Tournament Staff that meets the bus in case the bus needs to be moved. Have them see Assistant Commissioner Michael Barren when they return to the stadium. The current plan is to park the buses in a specified location, then move them so as to queue them up ahead of the next game team. Please be prepared at any given time to move the team bus.
- Band buses, cheerleading transportation and other support personnel should be directed to any of the available parking entry gates. Any bus or vehicle not bearing the parking pass will be charged the parking fee which is not maintained or controlled by the KHSAA.
- Teams are to unload all equipment trucks AFTER they are given parking instructions.
- Band and Pep buses may use the Floyd Street bus lane for loading and unloading, but the driver must be available to return to the bus and the bus moved to the least obstructive location. The buses should park on the extreme left side of the lane to allow other buses to be able to pass. In this manner, the bus can be moved if necessary. After unloading, the bus may be directed to a remote lot for parking during the game if the driver cannot remain with the bus. Any bus left in the bus lane in front of the stadium must have the driver present by at least the start of the second half. Those drivers who are parking the buses in the remote lots along Floyd Street must allow time to get the bus back in time for student pickup.

TICKETING AND ADMISSION FOR THE GAMES

SEATING PATTERN (ALL GAMES TICKETED SEPARATELY)

- Member School Coaches and Schools (\$50 Complete Sets, all six games, in advance) – Brown and Williamson Club Level Seating.
- Member School Coaches and Schools (\$30 General Admission Complete Sets, all six games, in advance) general seating in open seating in stadium.
- Participating School Bottom Half of Bracket – Per game pricing, \$8 advance, \$10 at door, General Seating on East side of stadium (open side opposite press box and Brown and Williamson seats), purchase seats at East Ticket Windows (Floyd Street side).
- Participating School Top Half of Bracket – Per game pricing - \$8 advance, \$10 at door, General Seating on West side of stadium (side with press box and Brown and Williamson seats), purchase seats at South Ticket Windows (end zone parallel to Central Avenue).
- Participant Passes – Should sit in stadium sections 101 and 201 after entering through North East or North West Drive gate per instructions when entering for the date on which they are playing. If attending on the other date, the participant pass will be admitted only through Gate 7 behind the Press Box.
- Brown and Williamson Level (300), sold through University of Louisville Ticket Office and KHSAA in advance of the semifinal week. Single game tickets are priced at \$15 per game or \$50 for all six games during the week of the playoffs.
- Brown and Williamson Level (300), Each participating team will be given two sections of Brown and Williamson Club seats to be sold for \$13 per ticket. Upon check-in, the remainder will be sold by the box office personnel for \$15 per seat.
- Suite and Other Club Level, (400 and 500) sold only through University of Louisville through permanent seat license).
- General Seating, \$8 advance, \$10 gate.

PARTICIPATING TEAM TICKET SALES AND SEATING

- Tickets for pre-sale by your school were to be given to you following your semi-final game along with your parking passes.
- Participating teams were provided tickets to be sold in advance of game day at \$8 each to the fans of the school regardless of age (for anyone over the age of six). These tickets will be \$10 for all persons (over the age of six (6)) at the gate.
- Participating teams were provided two sections of seats in the 300 level (Brown and Williamson Club) that are to be sold for \$13 per seat. Upon return when checking in, the balance will be sold for \$15 per seat.
- Children ages 6 will be admitted free.
- **Unsold tickets should be returned to KHSAA Game Management personnel at the team entrance to the stadium two hours before game time. Assistant Commissioner Darren Bilberry will handle this task. If you are unable to locate Assistant Commissioner Darren Bilberry, please go to Ticket Booth 7, the KHSAA checkin area, and they can find him.**
- Please follow the instructions when settling tickets, and in particular, take steps to ensure the accuracy of the financial settlement. At the time you settle your school's tickets, including giving the personnel your school's check for advance sales, please turn in the KHSAA expense voucher to request reimbursement of the travel allowance.
- Should you need additional tickets, contact Mr. Tackett at the KHSAA to make arrangements.
- **PLEASE REFERENCE KHSAA FORM GE11 OR FB113 AS IT RELATES TO SETTLING YOUR TICKET MONIES.**

COMPLIMENTARY TICKETS/PASSES ADMISSION POLICY

- **No passes other than those produced by the Association for the championships will be honored at the gate.**

- Principal passes and cards, Coach passes and cards, Athletic Director passes, Official passes or any other type of identification will not entitle the holder to admission.

WHEELCHAIR/A.D.A. ACCOMMODATIONS

- Accommodations will be made for persons in wheelchairs and otherwise unable to utilize the traditional stadium seating.
- Due to insurance and other concerns, there will be NO wheelchairs allowed on the field level under normal circumstances.

CLEARING THE STANDS

- Each game is intended to be a distinctly different ticketed session. Therefore, there will be significant efforts to clear the stands between games.
- Efforts to clear the stands will be focused on the 300 level seating (Brown and Williamson Club).

SCHOOL PRESS REPRESENTATIVES

- Participating schools are allowed a single student press pass (field level only). This should include your yearbook, newspaper or video yearbook personnel at the discretion of the school.
- Each principal is responsible with corresponding with a written request on KHSAA form SI103 by Tuesday of championship week (Dec. 9). No school media representative will be admitted at the gate the day of the game without advance application.
- No school media personnel will be admitted to the press box.
- This individual shall be admitted via press credential shall pick that credential up at Ticket Booth 7 at Gate 7.
- There is to be no cheering or team support from approved media representatives.

OFFICIAL PARTICIPATING TEAM TRAVELING PARTY

TEAM MEMBERS/COACHES/ADMINISTRATION/PARTICIPANT ADMISSION

- Each participating team will be issued a participant pass for each player on the electronic roster entered via the KHSAA web site, which may not at this time be changed or supplemented.
- Each school will be issued 43 additional Participant passes in addition to the number issued for the team roster. The 43 additional participant passes over and above the roster count are to cover 4 persons who will have access to the coaching box, 2 individuals who will have access to the video deck, and 2 field level administrators to assist with student section crowd control.
- All non uniformed student squad members and all adult squad traveling party members (coaches, etc.), who will be on the field must be issued a Participant pass. This includes participating coaches, managers, doctors, bus drivers, players, cheerleading coaches and all other personnel if they are to have access to the games and the field. The PARTICIPANT passes should not be issued to adult fans or player parents who have no official purpose in being on the playing field.
- Each team will be issued four COACHING BOX, good for that game only, that are not valid for admission, but are only good for access to the coaching box. These individuals will also be issued a participant pass (included in the detail above) in the event that they need to come onto the field. The four participant passes will be included in the school shipment, while the four coaching box passes will be picked up upon arrival at the stadium.
- Each team will be issued two VIDEO DECK passes, good for that game only, that are not valid for admission, but are only good for access to the video deck. These individuals will also be issued a participant pass (included in the detail above) in the event that they need to come onto the field. The two participant passes will be included in the school shipment, while the two video deck passes will be picked up upon arrival at the stadium.
- Each team will be issued two additional passes (as detailed above) for FIELD LEVEL ADMINISTRATORS, good for that game only. This is to allow for senior administration to be on the field to assist with any issues that may arise from the crowd and fans of the participating teams (particularly the student sections). These passes will be picked up upon arrival at the stadium.

- All squad members must be issued a Participant pass or some other form of admission.
- Squad members and others with the official team traveling party entering as a group will be allowed to enter for either day of the playoffs by entering through the North East Drive Gate with the Participant pass. Unless involved in that day's play, these teams should find seating in the Sections 101 and 201.
- Each person entering the stadium must have a pass or a ticket.
- If any of the school participant passes are to be left at the credential gate (Ticket Booth 7 at Gate 7) for additional persons, the school shall designate someone to remain in the Ticket Booth 7 at Gate 7 area to issue the passes. KHSAA staff and event staff will NOT attempt to try and match passes left with the intended party. The best solution is to have all passes distributed at the same time.
- All other coaches and members of the traveling party not bearing the proper credential will not be entitled to complimentary admission and will be directed to a ticket window.
- No pass outs will be issued; all persons leaving the stadium will be directed to a ticket window for return admission.
- PARTICIPANT PASSES AS WELL AS THE COACHING BOX AND VIDEO PASSES are not valid for admission at any other gate and only serve as a visible credential to allow a non-uniformed person on the field.
- When the PARTICIPANT PASS is worn, it must be visible. If it is transferred to another person, it will be confiscated and will not be honored.
- Field access is only for the game in which the team is playing.
- No one is to come on the playing field without a PARTICIPANT pass. Please include coaches, coaches' wives/husbands, administrators, cheer coaches, etc. in your plans as you distribute your PARTICIPANT passes.
- If at field level, each person wearing a PARTICIPANT pass will be required to remain in the team box (with the exception of the team doctor) and each is liable for a penalty should they be out of the box. In addition, the school will be held accountable through the rules for the conduct of all persons in the team box.
- When in doubt, all persons not essential to the playing of the game should be in the stands!

CHEERLEADERS ADMISSION

- Cheerleaders of competing schools (in uniform only) and with a maximum of twenty-five (25) members, will be admitted at the appropriate Drive gate in Team Uniform for the relevant game only but must enter **AS A GROUP INCLUDING THE COACHES.**
- The Cheerleading coach(es) must be issued one of the team participant passes if the coach(es) are to be on the field. The coaches/sponsors must wear proper field level credentials at all times or remain in the stands.
- All other members of the squad not entering at this time will not be entitled to complimentary admission and will be directed to a ticket window.
- Non uniformed cheerleaders and other adults traveling with the squad will not be entitled to complimentary admission and will be directed to a ticket window if they do not have a participant pass.

BUS DRIVERS

- Please send the bus drivers to Ticket Booth 7 at Gate 7 following parking, and their admission will be assisted by the pass gate staff.

BAND ADMISSION

- Band members of competing schools will be afforded complimentary admission in designated rows and will be admitted only through the North East Drive Gate. The band members must enter **AS A GROUP INCLUDING THE SPONSOR/DIRECTOR. Each admitted band representative must be carrying an instrument with the exception of the sponsor.**
- All other members of the band not entering at this time will not be entitled to complimentary admission and will be directed to a ticket window.
- The band buses should unload using the bus lane on Floyd Street and the bus will then be directed by designated staff as to the assigned parking area for any equipment trucks, etc.

- Only the playing members of the band and the necessary sponsor/director(s) will be entitled to complimentary admission, all others will be directed to a ticket window.
- The band members are not permitted on the playing field.

TEAM EXPENSE REIMBURSEMENT

GENERAL POLICY

- An expense allowance will be paid for lodging and meals and shall be paid for a traveling squad of 59 persons (and not greater than twenty more than the number of players in uniform), to include players, cheerleaders, coaching and support staff, and administration.

LODGING

- **Schools failing to stay within assigned lodging arrangements will forfeit the lodging allowance.**
- The lodging allowance shall be \$13.00 per night, for a maximum of 59 persons as detailed above, and will be paid for one night provided the lodging is utilized.
- Lodging will not be provided for teams less than 40 one-way miles from Louisville.
- Your school is responsible for all bills for lodging, and you will be reimbursed the lodging allowance.
- Please have your school or Board of Education's Sales Tax Exempt number with you at check in to allow the hotel to deduct the sales tax from the room bill.

MEALS

- A meal allowance of \$5.00 per meal will be reimbursed for a maximum of 59 persons as detailed above with the amount of meals corresponding to the use of housing, time of travel and time of game.
- Your school is responsible for all meal arrangements for your team.

MILEAGE

- Each school is reimbursed \$2.00 per mile, round trip from the school location to Louisville, in accordance with mileage numbers provided by the American Automobile Association.

RECEIVING YOUR REIMBURSEMENT

- Your expense check will be mailed from the KHSAA offices not later than 30 days following the finals.
- Expense reimbursements will be made net of any damages done to the stadium that can be directly attributed to the student body or representatives of the school.
- Schools are required to sign the enclosed expense voucher that also acknowledges the school's liability for damage directly attributable to the school, student body or fans.
- The KHSAA will take whatever action is necessary including fining the particular school and assessing the cost for repair to those schools leaving the seating area in a damaged condition or destroying / damaging any stadium property including fences, gates and barriers.

OTHER CHAMPIONSHIP GAME INFORMATION

TIMETABLE FOR CHAMPIONSHIPS

- A complete timetable for these championships and schedule of events is posted on the KHSAA web site. Please be familiar with this timetable and adhere to the restrictions that are in place.

PRACTICE PRIOR TO THE GAME, WARM-UP TIME

- There is no practice time allowed on Papa John's Cardinal Stadium's playing surface prior to the game other than the prescribed forty-five minute warm up period.
- **ON THE DAY OF THE CONTEST, THE TEAMS MAY NOT BE ON THE FIELD WEARING ANY FOOTBALL EQUIPMENT INCLUDING SHOES, HELMETS, PANTS OR PADS) PRIOR TO 55 MINUTES BEFORE KICKOFF FOR ANY GAME. PLEASE REMEMBER THAT THIS ALLOWS A 45 MINUTE WARM UP TIME (TOTAL) AND TEN MINUTES FOR PRE-GAME INTRODUCTIONS.**
- There will be no exceptions and schools violating this policy face the possibility of a fine or other punishment permissible by KHSAA Bylaw 33.

LOCKER ROOM ACCOMODATIONS, BENCH LOCATIONS AND ACCESS

- Teams should note that the locker rooms will not be available until two (2) hours prior to game time.
- Only those individuals with a participant pass, or those players in uniform will be allowed in the locker room. Please inform your parents and / or boosters of this important, safety driven restriction.
- A representative of the school and the KHSAA playoff staff will inspect the locker room before and after the game. It is expected that the locker rooms will be left in the same condition it is found.
- The KHSAA will take whatever action is necessary including fining the particular school and assessing the cost for cleanup to those schools leaving the locker room in unsatisfactory condition.
- The KHSAA employs a great deal of security for the championships as well as the employment of assistants to help with, the locker rooms. However, it is strongly suggested that schools use a "valuables bag" which should then be taken to the team bench for added security.
- For 2008, the teams in the top half of the bracket
 - Will utilize the dressing facilities on the West side of the stadium (on the side with the Brown and Williamson seats),
 - Will use the benches on the West Side (press box or Brown and Williamson side) of the field;
 - Will be the home team on the scoreboard;
 - Will wear its dark colored jersey;
 - Will have its defensive starters introduced as part of the pre-game ceremony.
- For 2008, the teams in the bottom half of the bracket
 - Will utilize the dressing facilities on the East side of the stadium (normally the visiting team side for U of L games),
 - Will use the benches on the East Side (far side opposite Brown and Williamson seats) of the field;
 - Will be the visiting team on the scoreboard;
 - Will wear its lightest colored jersey, preferably white;
 - Will have its offensive starters introduced as part of the pre-game ceremony.

PRE-GAME INTRODUCTIONS

- The starting teams will be introduced for one side of the ball for each team.
- For the introductions, you will enter from the end zone closest to your locker room, and the players will run up the middle of the field and then join the rest of the team. This should go very fast and will begin 10:00 prior to kickoff (at 0:00 on the countdown clock)

HALF-TIME

- Half-time will be 15 minutes in length.

MEDIA TIME-OUTS

- There will be a media time-out each quarter, at the first dead ball after the 7 min. mark on the clock. This media time-out will be taken regardless of how many time-outs have been called by the teams before or after the 7 min. mark on the clock.
- The media time-out will only be taken after a change of possession, and only if it does not effect the flow of play.
- All full-length time-outs (media or team) will be 1:30, regardless of the team's readiness to play.

POST GAME

- The coaches will be introduced during warm-ups to KHSAA representatives who will come and find the coach after the game and direct you back to the sideline area after a few minutes for the natural post-game celebrations, etc. This should be done immediately following the game.
- For the first two games of each day, immediately following the presentation of trophies, the coach and designated players will be escorted to a media interview area for a group interview. For the final game of each day, all interviews will be conducted on the playing field.

- Media interviews will be conducted near the sidelines during the trophy presentation. BOTH teams are expected to return to the sidelines after a short celebration period.
- Please inform your local media of the need to adhere to this restriction.
- Due to equal access provisions and the age of our competitors, no locker room interviews will be permitted. No school or school representative may alter this policy.

PRESENTATION OF TROPHIES, MEDALS AND AWARDS

- Each school is to designate a representative to be on the field immediately following the game to receive the trophy and medals. It is hoped that the Principal will perform the duty.
- No presentation of any trophy will be made until the field of play is cleared of all fans, coaches and players. Please return to the sidelines as soon as possible following the game so the presentations can begin.
- **BOTH SQUADS, WIN OR LOSE, ARE TO REMAIN ON THE FIELD AT THEIR TEAM SIDELINE FOR AWARDS PRESENTATIONS.**
- After each game, a member of the runner-up squad will be selected to receive the Forcht Group Sportsmanship Award. The Head Coach will be contacted by a KHSAA staff representative immediately following the game to identify this player.
- After each game, a member of the winning squad will be selected to receive the National Guard Most Valuable Player Award. The Head Coach will be contacted by a KHSAA staff representative immediately following the game to identify this player.
- The runner up team will then be presented medals in a group form. You will need to designate someone to receive them. Then the team trophy will be presented to the runner-up team.
- Following the runner-up awards, the medals for the winning team will be presented medals in a group form. You will need to designate someone to receive them. Then the team trophy will be presented to the winning team.
- After the presentation of awards, teams may THEN proceed to post game handshakes, pictures, prayers, meetings, etc. All team meetings, pep talks, prayers, huddles, etc. will be AFTER the trophy presentations. We hope for and expect your cooperation.

FIELD PHONES

- Each school is to use its own wireless or wired communication for this event.

OFFICIALS

- The officials will be appointed and announced by the Kentucky High School Athletic Association.
- Copies of the assignments will be posted for review on the KHSAA web site not later than Tuesday before the contests.

FIELD CONDITIONS

- Papa John's Cardinal Stadium is a synthetic surface (Field Turf).
- As has been the case since the mid-1970s, the goal posts at the state finals are college width. For that reason, the hash marks will be 60 feet from the sidelines, in slightly from the normal high school dimensions.

GAME BALLS AND BALL PERSONS

- For the championship games, the Rawlings Company will be providing the official footballs as the game balls and such have been distributed to the participating teams.
- Each team was to be given four balls following the conclusion of the semifinal contest to make certain that the balls were "broken in" for this week.
- **NO NON-RAWLINGS FOOTBALL CAN BE USED DURING THE GAME!!**
- **EACH TEAM SHOULD BE PREPARED TO PROVIDE TWO BALL PERSONS FOR EACH SIDE OF THE FIELD TO HELP WITH GAME ADMINISTRATION.**

- UNDER NO CIRCUMSTANCES ARE THESE BALL PERSONS TO GO ONTO THE PLAYING FIELD!! They will relay the ball to the official next to them on the sidelines.

TOWELS AND OTHER SUPPLIES

- The Association does not provide towels for the teams participating in the playoffs. Your school will need to inform the participants who plan on showering after the games to bring a towel for that purpose.

OFFICIAL STATS

- The KHSAA provides official statistics for the games.
- Due to space constraints, there is no space provided for team statisticians in the press box.
- All team stat personnel must stay within the team box during the entire game and must be wearing the proper Participant Pass.
- All official stats will be posted on the KHSAA web site (www.khsaa.org) following the game.

TRAINERS/DOCTORS AND EMERGENCY TREATMENT

- Information from Dr. Rudy Ellis' Sports Medicine Center is included and posted on the KHSAA web site. This office is servicing the playoffs again this year at no charge and provides the Association and its participating teams with excellent service, including an available trainer at the Executive Inn should you need his services.
- Each team is also entitled to have its own team doctor available and an ambulance will be furnished. Please feel free to utilize these important services, which are fully described in an additional letter.
- Should emergency medical treatment be necessary, Jewish Hospital will be transporting the injured person(s) to the Jewish Hospital, 217 East Chestnut Street, Louisville, 40202. The telephone number is (502) 587-4011.
- The member school administration is responsible for ensuring that the parental permission to seek medical treatment is authorized from each participant. The Principal, Athletic Director and/or the Head Coach can use a copy of KHSAA Form GE04 (the physical exam form) for this purpose as this form contains appropriate language and should bring that form for each athlete to the finals.

CORPORATE PRESENCE AND LOGOS

- The KHSAA is under exclusive rights with several major companies regarding promotional material and equipment. As such, we are legally compelled to enforce the restrictions of those contracts and will take whatever action necessary including confiscation of items for the duration of the tournament in order to protect those agreements.
- Commonwealth Gridiron Bowl is a registered trademark of the Kentucky High School Athletic Association.
- The KHSAA is under exclusive agreement with Gatorade as the official sports drink. In addition, the Association will protect the pour and display agreements of the local host venues and ask for the assistance of the member schools by not bringing towels, coolers, drinks, huggers, water bottles or other items into the bench area if they contain corporate logos of competing products. If necessary, the Association will temporarily confiscate such items.

BAND PERFORMANCES

- The playing of the National Anthem will be the responsibility of the KHSAA.
- **The band is not to play or cheers be given when the ball is alive by rule and particularly when the opposing team has the ball.**
- Drums, cymbals, bells and mechanical noisemakers shall not be used to assist cheering.
- Band performances will be limited to six (6) minutes each if both bands desire to play and all band performances shall be from the stands.
- The home team shall have the right to perform first if both bands desire to play.
- No band performances will be allowed on the field.

MEDIA / SCHOOL VIDEOTAPING/FILM

- Press, radio and TV representative's passes will be made available upon request by having the outlets contact the KHSAA in advance. If you have media covering your team, they should contact Butch Cope, KHSAA Director of Promotions and Media Relations, not later than Wednesday of the championship week.
- There shall be no other video taping of any football playoff final, other than by KHSAA designees (including the approved coaching tape) and outlets or by persons whose entire taping unit can be contained within their seat and present no obstruction to other spectators. (No tripod, external power sources, or use of the Papa John's Cardinal Stadium power sources).

FAN BEHAVIOR AND ACTIONS

- Each school is expected to identify two field level administrators to assist in ensuring that fans do not come onto the playing field.
- No one is to come on the playing field without a PARTICIPANT pass. Fans are to stay in the stands before, during and after the game.
- Please make several announcements to this effect to the student body during the week before the game.
- Please make certain you inform your student body that the school will be financially liable for damage to any part of the stadium.
- Please note that all fans entering the stadium are subject to the search of any personal belongings including purses, bags, carry-alls, back packs, etc. The KHSAA reserves the right to confiscate anything of a suspicious nature to be returned to the parties (provided the items are legal) following the contest.
- Schools will be penalized to the fullest extent of KHSAA Bylaw 33 as a violation of Bylaw 11 for violations of these provisions.

UMBRELLAS

- Umbrellas are not allowed to be opened during play due to obstruction of line of sight for fans and for the safety of patrons.
- Should inclement weather be present, the concourses are constructed to accommodate most the entirety of the crowd.

SIGNS, BANNERS, NOISEMAKERS, LASER LIGHTS

- No posters or signs of any kind may be permitted to be adhered (with glue or other adhesive material) by any official or unofficial school representative to any permanent surface of the stadium.
- Signs MAY be attached to the railing of the stadium as long as such is done with easily removable string, tape or rope, the sign doesn't obstruct any corporate partner or sponsor signage, and as long as the content restrictions are observed.
- Signage may not obstruct the view of any patron.
- No signage posted on behalf of a school may contain derogatory language or sayings or contain the name of the opponent or any of its players.
- **The parties posting the signs are responsible for their removal. Any clean up charges necessary to remove pep signage will be deducted from the team's travel allowance.**
- Only the official traveling party of the team can be on the field for introductions.
- No large field level objects including oversized mascots which obstruct or could obstruct the view of any fan, participant or media representative are allowed.
- Please make certain all pep, spirit and support organizations are aware of these rules through written and public address communication.
- **It is against Louisville City Ordinances to shine any form of laser light on another person or in that person's eyes and such will be confiscated if used.**
- No electronic amplification equipment will be allowed in the stadium (except band instruments used in conjunction with the official high school band and its performance), nor any other electronic, mechanical or semi-mechanical noisemaker. This includes stereos, speakers, cannons, electronic horns, tanks, etc. In addition, this year has seen an increase in horns, sirens, train whistles, etc. The Association is bearing the

expense of celebratory noise makers and fireworks to be used equally for both teams to ensure a neutral crowd, and all others will not be permitted. If such items enter the stadium, when detected, they will be confiscated.

- No recorded music or other type of reproduction subject to copyright restrictions will be permitted.

REMINDER

- **PLEASE NOTIFY YOUR NON-COMPETING STUDENTS AND FANS THAT THEY ARE NOT TO COME ON THE PLAYING FIELD PRIOR TO, DURING, OR FOLLOWING THE GAME.**
- **PLEASE ALSO REMIND THE STUDENT BODY THAT DUE TO A CITY ORDINANCE IN LOUISVILLE, ANY PERSON BRINGING ANY FORM OF LASER LIGHT INTO PAPA JOHN'S CARDINAL STADIUM WILL HAVE THAT ITEM CONFISCATED.**



**2008 KHSAA COMMONWEALTH GRIDIRON BOWL
STATE FOOTBALL CHAMPIONSHIPS
TIME TABLE**

Friday, December 12, 2008 (all times E.T.)

CLASS 1A	
9:00 AM	Locker rooms available to teams (clock start at 45:00)
10:00 AM	Gates open
10:05 AM	Class 1A Teams may begin warm-ups on field, official clock to start countdown
10:50 AM	Teams go to end zone closer to locker room National Anthem to be played Introduction of Starting Lineups (Visiting Offense, Home Defense) Officials and captains meet for toss of coin
11:00 AM (est)	Kickoff of Class 1A Final
1:15 PM (est)	Immediately following the conclusion of the game, the public address will make efforts to clear the field. After the field is clear, the trophy presentation will be made. Coaches will be taken to the media room for post game interviews, All other media interviews are to be conducted on the sidelines.
CLASS 3A	
	Game will start 45 minutes to one hour after the conclusion of the trophy presentation ceremony (after the field is clear) for the Class 1A Championship game, but not before 3:30 PM. Class 3A teams may enter field 45 minutes before kickoff but not prior to 2:05 PM.
2:00 PM	Gates re-open
2:05 PM (est)	Class 3A Teams may begin warm-ups on field, official clock to start countdown
2:50 PM	Teams go to end zone closer to locker room National Anthem to be played Introduction of Starting Lineups (Visiting Offense, Home Defense) Officials and captains meet for toss of coin
3:00 PM (est)	Kickoff of Class 3A Final
5:15 PM (est)	Immediately following the conclusion of the game, the public address will make efforts to clear the field. After the field is clear, the trophy presentation will be made. Coaches will be taken to the media room for post game interviews, All other media interviews are to be conducted on the sidelines.
CLASS 5A	
	Game will start 45 minutes to one hour after the conclusion of the trophy presentation ceremony (after the field is clear) for the Class 3A Championship game, but not before 7:30 PM. Class 5A teams may enter field 45 minutes before kickoff but not prior to 6:05 PM
5:00 PM	Locker rooms available to teams (clock start at 45:00)
6:00 PM	Gates open
6:05 PM	Class 5A Teams may begin warm-ups on field, official clock to start countdown
6:50 PM	Teams go to end zone closer to locker room National Anthem to be played Introduction of Starting Lineups (Visiting Offense, Home Defense) Officials and captains meet for toss of coin
7:00 PM (est)	Kickoff of Class 5A Final
9:15 PM (est)	Immediately following the conclusion of the game, the public address will make efforts to clear the field. After the field is clear, the trophy presentation will be made. All post-game media interviews will be done on the field

Saturday, December 13, 2008 (all times E.T.)

CLASS 2A	
9:00 AM	Locker rooms available to teams (clock start at 45:00)
10:00 AM	Gates open
10:05 AM	Class 2A Teams may begin warm-ups on field, official clock to start countdown
10:50 AM	Teams go to end zone closer to locker room National Anthem to be played Introduction of Starting Lineups (Visiting Offense, Home Defense) Officials and captains meet for toss of coin
11:00 AM (est)	Kickoff of Class 2A Final
1:15 PM (est)	Immediately following the conclusion of the game, the public address will make efforts to clear the field. After the field is clear, the trophy presentation will be made. Coaches will be taken to the media room for post game interviews, All other media interviews are to be conducted on the sidelines.
CLASS 4A	
	Game will start 45 minutes to one hour after the conclusion of the trophy presentation ceremony (after the field is clear) for the Class 2A Championship game, but not before 3:30 PM. Class 4A teams may enter field 45 minutes before kickoff but not prior to 2:05 PM.
2:00 PM	Gates re-open
2:05 PM (est)	Class 4A Teams may begin warm-ups on field, official clock to start countdown
2:50 PM	Teams go to end zone closer to locker room National Anthem to be played Introduction of Starting Lineups (Visiting Offense, Home Defense) Officials and captains meet for toss of coin
3:00 PM (est)	Kickoff of Class 4A Final
5:15 PM (est)	Immediately following the conclusion of the game, the public address will make efforts to clear the field. After the field is clear, the trophy presentation will be made. Coaches will be taken to the media room for post game interviews, All other media interviews are to be conducted on the sidelines.
CLASS 6A	
	Game will start 45 minutes to one hour after the conclusion of the trophy presentation ceremony (after the field is clear) for the Class 4A Championship game, but not before 7:30 PM. Class 6A teams may enter field 45 minutes before kickoff but not prior to 6:05 PM
5:00 PM	Locker rooms available to teams (clock start at 45:00)
6:00 PM	Gates open
6:05 PM	Class 6A Teams may begin warm-ups on field, official clock to start countdown
6:50 PM	Teams go to end zone closer to locker room National Anthem to be played Introduction of Starting Lineups (Visiting Offense, Home Defense) Officials and captains meet for toss of coin
7:00 PM (est)	Kickoff of Class 6A Final
9:15 PM (est)	Immediately following the conclusion of the game, the public address will make efforts to clear the field. After the field is clear, the trophy presentation will be made. All post-game media interviews will be done on the field



Dr. Rudy J. Ellis

**SPORTS
MEDICINE
CENTER**

**MEDICAL SERVICES FOR THE
K.H.S.A.A. STATE FOOTBALL CHAMPIONSHIPS
Papa John's Cardinal Stadium – December 12 & 13, 2008**

STAFF:

Walter E. Badenhausen, Jr., M.D.
R. John Ellis, Jr., M.D.
Mark E. Petrik, M.D.
Lawrence A. Schaper, M.D.
Mark G. Smith, M.D.
G. Jeffrey Popham, M.D.
Akbar Nawab, M.D.
Michael L. Salamon, M.D.
Erin Gish, PA-C; ATC

Tom Steltenkamp, ATC
Ed Howard, PT, ATC
Dan Hass, ATC
Bill Cabbage, ATC
David Krebs, ATC
Brent Norton, ATC
Jack Graham, ATC
Brook Norton, ATC

FACILITIES:

University of Louisville – Papa John's Cardinal Stadium Training Room
Dr. Rudy J. Ellis Sports Medicine Center
Jewish Hospital
Hilton Garden Inn Hotel Room - (Evening Emergencies)

EMERGENCY CARE:

- Certified Athletic Trainers on site and on call through out championships
- Physicians on site and on call through out championships
- Yellow Cab Ambulance and EMT's on site during games - Complete with emergency equipment
- First Aid and emergency care

SERVICES:

- Medical care with evaluation by physician and / or certified athletic trainer
- Physician on call 24 hours
- Certified athletic trainer on call 24 hours
- Preventive taping
- Emergency care, including appropriate injury management and follow - up treatments consisting of:
 1. Whirlpools
 2. Cryotherapy / Hydrocollator packs
 3. Jobst intermittent compression
 4. Ultrasound
 5. Electrical Stimulation

EMERGENCY NUMBERS:

- Triage room (**Hilton Garden Inn** – Tom Steltenkamp) 502-637-2424
- Cellular Phone with Tom Steltenkamp, ATC 502-645-5813
- Physicians Office 502-587-1236
- Dr. Rudy J. Ellis Sports Medicine Center 502-585-4571
- Jewish Hospital - Main - Emergency Room 502-587-4011
- Jewish Hospital - Hand Care Center - (For Minor Injuries) 502-587-4799
- EMS 911
- Answering Service for Physicians 502-632-0030



STATE FOOTBALL PLAYOFFS EXPENSE VOUCHER

PLEASE RETURN SIGNED BY THE PRINCIPAL WHEN YOU SETTLE YOUR ADVANCE TICKET SALES.
YOU WILL NOT BE REIMBURSED WITHOUT SUBMITTING THIS FORM

I hereby acknowledge that my team, _____ High School, has participated in the State Football Playoff Finals and desires expenses reimbursed for said participation.

EXPENSE REIMBURSEMENT

GENERAL POLICY

An expense allowance will be paid for lodging and meals shall be paid for a traveling squad of 59 persons (and not greater than twenty more than the number of players in uniform), to include players, cheerleaders, coaching and support staff, and administration.

LODGING

A lodging allowance shall not be paid for teams failing to stay in the property assigned by the Association. The lodging allowance shall be \$13.00 per night, for a maximum of 59 persons (and not greater than twenty more than the number of players in uniform), and will be paid for one night provided the lodging is utilized. Your school is responsible for all bills for lodging, and you will be reimbursed the lodging allowance. Please have your school or Board of Education's Sales Tax Exempt number with you at check in to allow the hotel to deduct the sales tax from the room bill.

MEALS

A meal allowance of \$5.00 per meal will be reimbursed for a maximum of 59 persons (and not greater than twenty more than the number of players in uniform) with the amount of meals corresponding to the use of housing. Your school is responsible for all meal arrangements for your team.

MILEAGE

Each school is reimbursed \$1.00 per mile, round trip for two vehicles, from the school location to the host city, in accordance with mileage numbers provided by the American Automobile Association.

RECEIVING YOUR REIMBURSEMENT

I understand that the expense check will be mailed from the KHSAA offices not later than 30 days following the finals and that expense reimbursements will be made net of any damages done to the stadium that can be directly attributed to the student body or representatives of the school. I acknowledge the school's liability for damage directly attributable to the school, student body or fans. The KHSAA will take whatever action is necessary including fining the particular school and assessing the cost for repair to those schools leaving the seating area in a damaged condition or destroying any stadium property including fences, gates and barriers.

TOTAL PARTICIPANTS (MAX. 59 AND NOT MORE THAN 20 MORE THAN PLAYERS IN UNIFORM) _____

SIGNED BY: _____ POSITION: _____

REPRESENTING: _____ High School

FOR KHSAA USE ONLY

Lodging occupied _____ Meals _____ Participants _____



**KHSAA SCHOOL MEDIA CREDENTIAL
REQUEST APPLICATION**

Each member school may apply for one (1) credential to KHSAA State Championships, to be used by the party designated by the school through the Principal or Designated Representative. Media credentials will be available one hour before the start of the event, and will be available at the Media Will Call entrance to the venue.

Credential request MUST be submitted to the KHSAA by the deadline as listed in the tournament participation information for each event.

DATE	
-------------	--

Must Type or Print

School	
Address	
City, State, ZIP	

KHSAA Event:	
Date of Event:	
Site of Event:	

	NAME (PRINT)	TYPE (PRINT, PHOTO, VIDEO)
SCHOOL MEDIA REPRESENTATIVE		

Principal/Designated Representative Endorsement

I hereby certify that applicant is representing this KHSAA member school and is authorized to receive the requested credential. The applicant is aware that cheering for a team in one of the professional areas (i.e. press row) is not permitted as this is a work area. The applicant understands the admission policies and understands that the credential is solely for their usage and may not be transferred.

Signature		Date	
------------------	--	-------------	--



State Football Finals Participating Team Pass Information

KHSAA Form FB124
Rev. 11/07

**RETURN IMMEDIATELY
MUST BE RETURNED BY 5:00 P.M. MONDAY**

School: _____

AD / Designated Contact: _____

Phone Number: _____ Fax Number: _____

Cell Number: _____ Email: _____

Staying at _____ Home _____ Hotel- Name of Hotel _____

Will be seated (check one) _____ With student section _____ In section _____

Number of Players and Coaches in Game Uniform (from online roster): _____

Additional Participant Passes For Persons Not in Game Uniform (35 Maximum, ALL others need tickets):

- | | | | |
|----|-------|----|-------|
| 1 | _____ | 19 | _____ |
| 2 | _____ | 20 | _____ |
| 3 | _____ | 21 | _____ |
| 4 | _____ | 22 | _____ |
| 5 | _____ | 23 | _____ |
| 6 | _____ | 24 | _____ |
| 7 | _____ | 25 | _____ |
| 8 | _____ | 26 | _____ |
| 9 | _____ | 27 | _____ |
| 10 | _____ | 28 | _____ |
| 11 | _____ | 29 | _____ |
| 12 | _____ | 30 | _____ |
| 13 | _____ | 31 | _____ |
| 14 | _____ | 32 | _____ |
| 15 | _____ | 33 | _____ |
| 16 | _____ | 34 | _____ |
| 17 | _____ | 35 | _____ |
| 18 | _____ | | _____ |

**Participant Passes For Persons in Coaching Box
(4 Maximum)**

- 1 _____
- 2 _____
- 3 _____
- 4 _____

**Participant Passes For Persons On Video Deck
(2 Maximum)**

- 1 _____
- 2 _____

**Participant Passes For Field Level Administrators
(2 Maximum)**

- 1 _____
- 2 _____

Submitted by _____

signature _____

Date _____



KHSAA COMMONWEALTH GRIDIRON BOWL

CHAMPIONSHIP GAME INFORMATION

TWO-DEEP / PROBABLE STARTERS / SPECIALISTS



SCHOOL _____

COACH _____

OFFENSE	Left Tackle No.-Name	Left Guard No.-Name	Center No.-Name	Right Guard No.-Name	Right Tackle No.-Name	Tight End No.-Name
	_____	_____	_____	_____	_____	_____
	Wide Receiver No.-Name	Running Back No.-Name	Quarterback No.-Name	Full Back No.-Name	Wide Receiver No.-Name	
	_____	_____	_____	_____	_____	

DEFENSE	Linebacker No.-Name	Left End No.-Name	Left Tackle No.-Name	Right Tackle No.-Name	Right End No.-Name	Linebacker No.-Name
	_____	_____	_____	_____	_____	_____
	Corner No.-Name	Strong Safety No.-Name	Middle Linebacker No.-Name	Free Safety No.-Name	Cornerback No.-Name	
	_____	_____	_____	_____	_____	

SPECIALISTS

Kickoffs- _____

Placekicker- _____

Punter- _____

Long Snapper- _____

Kickoff Returns- _____

Punt Returns- _____

This Form is due to the KHSAA by 6 p.m. on Sun., Dec. 7. The top name is the No. 1 and the bottom name the No. 2 depth player. Stats should be entered online by 6 p.m. using the "Member School" link and the State Football Championship Entry option.