



KHSAA Sectional Tournament Financial Report
(return one copy and unsold tickets to KHSAA within one week of tournament)

KHSAA FormSO104
Rev.4/09

Sectional # _____ Boys _____ Girls _____ Held _____ Dates _____

Part A. Ticket Sales Reconciliation			
Color of Tickets -			
Start Ticket Number-	End Ticket Number	Sold	
(1)			
(2)			
(3)			
(4)			
		Total Sold	
(5) Total Ticket Revenue (A-1)	X selling price - = Total Ticket Sales		
Part B			Expenses
ALLOWABLE EXPENSE ITEMS PAID BY HOST PRIOR TO SUBMISSION TO KHSAA			
(1)	Officials		
(2)	Facility Rental (only if documented by contract and receipt and not on school owned property)		
(3)	Tournament Manager (not to exceed \$100)		
(4)	Field Preparation Labor (not to exceed \$75)		
(5)	Total for Gate Workers (not to exceed \$25 (per worker)		
(6)	Security (itemize per person cost on reverse)		
(7)	Certified Athletic Trainer (itemize per person cost on reverse)		
(8)	Other (itemize on back, prior KHSAA approval required)		
(9)	Other (itemize on back, prior KHSAA approval required)		
(10)	Other (itemize on back, prior KHSAA approval required)		
(11)	Other (itemize on back, prior KHSAA approval required)		
(12)	TOTAL EXPENSES (11)		
Part D			
First Line Net Profit (Part A (5) minus Part B (11) total) to be sent to KHSAA. All other bills to be paid by KHSAA.			

PAID ATTENDANCE
(Tickets Sold NOT money received)

Sectional	Boys/Girls	Paid
#		
Total		

Official's Mileage Driven
(Use round-trip totals)

Official's Name	Milage

MANAGER

HOST SCHOOL

DAYTIME PHONE

CELL PHONE