

KHSAA RULES AND REGULATIONS Governing the Football Championships

(Adopted by the Board of Control)

(Case situations refer to rulings and interpretations used to interpret and administer these provisions which can be found in the Case Situation section of the Handbook. (When possible, additional cross-referencing information has been included).)

I) Assignment of Schools to Districts, Regions and Classes A) CLASSES

The Kentucky High School Athletic Association shall sponsor postseason competition in football for boys, provided that fifteen (15) percent of the member schools declare intentions to participate in said competition. Member schools desiring to participate in KHSAA sponsored postseason competition shall notify the Association office prior to September 1. Classification shall be based on enrollment in grades 9-12 including all special education students. The state shall be divided into four classes based on enrollment by the Commissioner, with the approval of the Board of Control. Newly added or deleted programs will be handled on a case by case basis by the Commissioner's office

As of August 1, 2007 the alignment for football for the 2003 through 2006 playing seasons shall be as follows —

CLASS 1A

- District-1- Ballard Memorial, Crittenden County, Fulton City, Fulton County, Mayfield
- District-2- Beth Haven, Bethlehem, Caverna, Holy Cross (Louisville), Kentucky Country Day
- District-3- Beechwood, Bellevue, Bishop Brossart, Dayton, Ludlow
- District-4- Bracken County, Eminence, Frankfort, Gallatin County, Trimble County
- District-5- Fairview, Lexington Christian, Nicholas County, Paris, Raceland
- District-6- Campbellsville, Clinton County, Lynn Camp, Williamsburg
- District-7- Cumberland, Evarts, Harlan, Hazard, Jenkins, Pineville
- District-8- Allen Central, Betsy Layne, Paintsville, Phelps, Pikeville, South Floyd

CLASS 2A

- District-1- Caldwell County, Heath, Murray, Reidland, Trigg County
- District-2- Fort Campbell, Hancock County, Owensboro Catholic, Todd County Central
- District-3- Glasgow, Green County, Metcalfe County, Monroe County
- District-4- Bardstown, Danville, Fort Knox, Washington County
- District-5- Carroll County, Christian Academy-Louisville, DeSales, Owen County
- District-6- Holy Cross (Covington), Lloyd Memorial, Newport, Newport Central Catholic
- District-7- Bath County, Morgan County, Prestonsburg, Shelby Valley
- District-8- Corbin, Knott County Central, Leslie County, Middlesboro

CLASS 3A

- District-1- McLean County, Muhlenberg South, Paducah Tilghman, Union County, Webster County
- District-2- Adair County, Butler County, Edmonson County, Hart County, Russellville
- District-3- Central, Elizabethtown, Moore, Shawnee
- District-4- Henry County, North Oldham, Spencer County, Western Hills
- District-5- Casey County, Garrard County, Jackson County, Somerset, Taylor County, Wayne County
- District-6- Breathitt County, Cawood, Estill County, Fleming County, Powell County
- District-7- East Carter, Lewis County, Mason County, Russell, West Carter
- District-8- Belfry, East Ridge, Magoffin County, Pike County Central, Sheldon Clark

CLASS 4A

- District-1- Calloway County, Hopkins County Central, Lone Oak, Muhlenberg North
- District-2- Allen County-Scottsville, Franklin-Simpson, Logan County, Russell County, Warren East
- District-3- Atherton, Breckinridge County, Fairdale, Valley, Western

- District-4- Bullitt East, Larue County, Marion County, North Bullitt
- District-5- Bourbon County, Franklin County, Harrison County, Pendleton County
- District-6- Boyle County, East Jessamine, Lexington Catholic, West Jessamine
- District-7- Bell County, Knox Central, Madison Southern, McCreary Central, Rockcastle County
- District-8- Boyd County, Greenup County, Lawrence County, Rowan County

CLASS 5A

- District-1- Christian County, Hopkinsville, Ohio County, Owensboro
- District-2- Barren County, Bowling Green, Grayson County, Warren Central
- District-3- Doss, Iroquois, John Hardin, Waggener
- District-4- Anderson County, Grant County, Jeffersontown, Oldham County, South Oldham
- District-5- Covington Catholic, Dixie Heights, Highlands, Holmes, Scott
- District-6- Ashland Blazer, Bryan Station, Johnson Central, Montgomery County, Woodford County
- District-7- Lincoln County, Mercer County, Pulaski County, South Laurel, Southwestern
- District-8- Clay County, Letcher County Central, North Laurel, Perry County Central, Whitley County

CLASS 6A

- District-1- Apollo, Daviess County, Graves County, Henderson County, Madisonville-North Hopkins, Marshall County
- District-2- Central Hardin, Greenwood, Meade County, Nelson County, North Hardin
- District-3- Butler, DuPont Manual, Pleasure Ridge Park, St. Xavier
- District-4- Bullitt Central, Fern Creek, Male, Southern
- District-5- Ballard, Eastern, Seneca, Trinity (Louisville)
- District-6- Boone County, Campbell County, Conner, Ryle, Simon Kenton
- District-7- Henry Clay, Lafayette, Paul Dunbar, Tates Creek
- District-8- George Rogers Clark, Madison Central, Scott County, Shelby County

Not competing – Berea, Evangel Christian

B) ENROLLMENT CRITERIA

The basis for determining the schools to be placed in Class 1A, 2A, 3A, 4A, 5A and 6A will be the average total enrollment in grades 9-12 of a coeducational school including all special education students for the two most recent years available for the entire membership at the time of classification. The Board of Control shall ensure that an upward adjustment is made for the enrollment of a school with less than a full high school course, and for schools enrolling boys only (double).

C) CLASSIFICATION

Initial classification is based on enrollment data verified by the Kentucky Department of Education for the two years through the enrollment of the 2006-2007 school year.

- 1) Classification Plan for the 2007 and 2008 playing seasons.
 - a) The enrollment data used to determine the class boundaries shall be obtained from the Kentucky Department of Education or other verifiable sources in the case of non-public schools.
 - b) The classification shall be for a two-year period, which may be extended by the Board of Control.
 - c) The schools shall be placed in enrollment ranked order (after adjustment for single-sex schools)
 - d) The school shall then be placed into approximately equal divisions based on the number of classes approved by the Board of Control. For example, if there are 222 schools, and 6 classes, 37 shall be in each class.
 - e) The highest and lowest enrollment average from each class shall form the bounds of the class for the purpose of making adjustments after two years.
 - f) If there are an odd number of schools or the number of schools is not evenly divisible by the number of classes, the extra teams shall be placed from the lowest class first, up to the highest class. For example, if there were 220 teams and six (6) classes, there would be 36 in 5A and 6A, and 37 in 1A, 2A 3A and 4A.
 - g) If the ranking and division leaves two or more teams with

equal enrollments at the dividing point for class division, the Board of Control shall determine which teams go into each class. First preference is to use enrollment data at levels other than the top four (4) grades to determine the class boundaries. If the enrollment data does not yield a clear conclusion, the teams going into each class shall be drawn by random chance by drawing by lot or by coin toss.

- 2) If at any time during the classification period, a school withdraws from playoff competition, it shall not be eligible until the end of the classification period.
- 3) The Board shall attempt to ensure that districts shall not fall below four (4) teams and that travel distance is the primary determinant in both alignment decisions, and decisions involving playoff pairings.
- 4) The average enrollment shall be computed again for the previous two years using the enrollment data from not earlier than the 2006-2007 school year as the first of the average years in order to make adjustments to begin with the 2009 season.

D) District CHAMPION

- 1) Class 1A, 2A, 3A, 4A, 5A and 6A will be divided into two semi-states with four regions in each semi-state, and those four regions having two districts in each region. The pairings of districts will be systemically rotated beginning with the 2006 playing season.
- 2) To be eligible to be champion, runner-up, third place or fourth place position of a district, a team must play all other teams assigned to their district.
- 3) The champion, runner-up, third place or fourth place position in each district shall be determined by the win-loss record based upon the games played against opponents in the district. Only games scheduled by contract prior to the first legal playing date and played before the first weekend of the state playoffs shall be used in determining a district winner or runner-up.
 - a) TIE-BREAKER (two teams). In the case of a tie for the champion, runner-up, third place or fourth place position between two teams based upon the win-loss record, the team that won the game contested between the two tied teams shall be declared the winner.
 - b) TIE-BREAKER (more than two teams). Should three or more teams tie for the a district position based upon the win-loss record, the position shall be determined by the following:
 - i) If one of the teams has defeated each of the other teams tied in games contested between them, that team shall be declared to hold the highest position, and the winner of the game between the remaining teams (if less than four) shall be declared the second highest position. In the event of more than three teams being tied, where one has defeated each of the tied teams, that team shall be declared the highest position, and the tie-breaking procedure shall be re-applied for the remaining tied teams.
 - ii) If the tie remains, each team tied for the position shall receive one point for each game won by any four of their defeated opponents in all games, except for the games played between any two of the tied teams. All games played shall be counted in applying the tie-breaking procedure, including out of state games, with the exception that a defeated school may be counted only once in the procedure regardless of the number of games played against that particular school. Teams awarded forfeit victories (whether or not a forfeit fee is paid) may count the defeated opponents of the forfeiting team, provided the game was not replaced on the schedule.
 - iii) If the tie remains after application of provision (ii), an additional defeated opponent's wins will be added to the point total for each team until the tie is broken and the winner of the tied position declared, or until all games are exhausted.
 - iv) If the tie for the position involves only three teams, and the application of (ii) and (iii) results in one team being declared the winner of the tied position based on point totals, the highest point total from the application of (ii) and (iii) between the two remaining tied teams shall be declared to hold the next position.

- v) If the tie for the championship involves more than three teams, and the application of (ii) and (iii) results in one team being declared the winner of the tied position based on point totals, the procedure shall then be re-applied to determine the next position.
- vi) If the tie for the position involves more than three teams, and the application of (ii) and (iii) results in two teams remaining tied for the position based on points, the head to head game played between them shall break the tie, and head to head competition will break any remaining ties.
- viii) If a tie results after application of all provisions of the above plan, the tie shall be broken by the Board of Control.

II) Dates and Times for Playoff Games

- A) Playoff competition will begin on the Friday or Saturday two weeks prior to Thanksgiving Day. All playoff contests shall be held on Friday unless there exists a mutual agreement between the schools to hold the game on another day due to field conditions or availability, availability of officials, or in the mutual best interests of the competing teams.
 - 1) The top four teams as determined by intra-district records after all tie breakers have been applied will qualify for the championship playoffs. The finishing position within the Region shall hereinafter be referred to as the "seeded position".
 - 2) In each Class and Region unless otherwise noted, the first place team from District 1 (1-1) will host the first round game against the fourth place team from District 1 (4-1), the second place team in District 1 (2-1) will host the third place team from the District 1 (3-1). In the second round the winner of the game between 1-1 and 4-1 will play the winner of the game between 2-1 and 3-1. All other districts will use the same playoff pattern. In all games in the second round, the team with the highest seeded position (finishing position in the district) shall host the game.
 - 3) For the regional championship (third round), the pairings shall be set on a rotating basis in the classes. These pairings shall represent the champions of the district as determined by the first two rounds of play. The rotating schedule for the region (and relevant semi-state, in bracket order) shall be:

Region	2006	2007	2008	2009	2010
1A-R1	D1 vs. D2	D1 vs. D4	D1 vs. D3	D1 vs. D2	D1 vs. D4
1A-R2	D3 vs. D4	D2 vs. D3	D2 vs. D4	D3 vs. D4	D2 vs. D3
1A-R3	D5 vs. D6	D5 vs. D8	D5 vs. D7	D5 vs. D6	D5 vs. D8
1A-R4	D7 vs. D8	D6 vs. D7	D6 vs. D8	D7 vs. D8	D6 vs. D7
2A-R1	D1 vs. D2	D1 vs. D3	D1 vs. D5	D1 vs. D2	D1 vs. D3
2A-R2	D3 vs. D5	D2 vs. D4	D2 vs. D3	D3 vs. D5	D2 vs. D4
2A-R3	D4 vs. D6	D5 vs. D7	D6 vs. D7	D4 vs. D6	D5 vs. D7
2A-R4	D7 vs. D8	D6 vs. D8	D4 vs. D8	D7 vs. D8	D6 vs. D8
3A-R1	D1 vs. D2	D1 vs. D4	D1 vs. D3	D1 vs. D2	D1 vs. D4
3A-R2	D3 vs. D4	D2 vs. D3	D2 vs. D4	D3 vs. D4	D2 vs. D3
3A-R3	D5 vs. D6	D5 vs. D8	D5 vs. D7	D5 vs. D6	D5 vs. D8
3A-R4	D7 vs. D8	D6 vs. D7	D6 vs. D8	D7 vs. D8	D6 vs. D7
4A-R1	D1 vs. D2	D1 vs. D4	D1 vs. D3	D1 vs. D2	D1 vs. D4
4A-R2	D3 vs. D6	D2 vs. D3	D2 vs. D4	D3 vs. D6	D2 vs. D3
4A-R3	D4 vs. D5	D5 vs. D8	D5 vs. D7	D4 vs. D5	D5 vs. D8
4A-R4	D7 vs. D8	D6 vs. D7	D6 vs. D8	D7 vs. D8	D6 vs. D7
5A-R1		D1 vs. D4	D1 vs. D3	D1 vs. D2	D1 vs. D4
5A-R2		D2 vs. D3	D2 vs. D4	D3 vs. D4	D2 vs. D3
5A-R3		D5 vs. D8	D5 vs. D7	D5 vs. D6	D5 vs. D8
5A-R4		D6 vs. D7	D6 vs. D8	D7 vs. D8	D6 vs. D7
6A-R1		D1 vs. D3	D1 vs. D5	D1 vs. D2	D1 vs. D3
6A-R2		D2 vs. D4	D2 vs. D3	D3 vs. D6	D2 vs. D4
6A-R3		D5 vs. D7	D6 vs. D7	D4 vs. D5	D5 vs. D7
6A-R4		D6 vs. D8	D4 vs. D8	D7 vs. D8	D6 vs. D8

- 4) The highest seed (finishing position in the district) shall host the regional championship game (third round). Should teams with the same seeding meet in the third round, the team representing the even-numbered District shall host the games in even-numbered years, while the team representing the odd-numbered District shall host the game in odd-numbered years. If the paired districts are both even or both odd, the highest numbered district shall host the game in even numbered years and the lowest numbered district shall host the game in odd numbered years.
 - 5) For the semi-state round (fourth round), the champion of region 1 will play the champion of Region 2 while the champion of Region 3 will play the champion of Region 4. The team representing the even-numbered Region shall host the games in even-numbered years, while the team representing the odd-numbered Region shall host the game in odd-numbered years.
 - 6) Winners of the fourth round games will play for the class championships.
 - 7) The Board of Control shall review and revise the rounds 3, 4 and 5 pairings at any point a classification of teams is revised or adopted.
- B) No playoff game shall be scheduled or played on a date or time that requires a loss of school time.
 - C) The site of all games during the first four rounds in all classes shall be determined by the designated home team.
 - D) The Board of Control shall determine the site of the state finals after receiving the Commissioner's recommendation, and shall be guided by necessary hotel facilities, playing facilities, and community/area support.

III) Game Managers

The Principal of the home school or his/her designee shall serve as the manager for each game of the football playoffs with the exception of the final game in each class, and shall be responsible for ensuring that the game arrangements are complete. The principals of the competing schools, or their representatives shall agree on all matters pertaining to the game, including but not limited to, date and starting time, admission charges, expenses, and allocation of reserved seat tickets for the game. Disagreement on any of these items shall be referred to the Commissioner, whose decision in the matter shall be final.

It is an explicit duty of each tournament manager to inform the association IMMEDIATELY as to the bracket / pairings / entries / results when requested by KHSAA staff and according to the time deadlines provided including the actual site of the tournament if it is not held at the school. In addition, it shall be the duty of the manager of each contest in soccer, volleyball, football, basketball, baseball and softball to contact the KHSAA Scoreboard with the final results following each contest. This is in addition to fulfilling local media requests. The Board of Control has approved the policy that the receipts of a tournament can be assessed (a fine levied against the manager) for failure to comply with these provisions.

The Commissioner shall serve as the manager for the state football playoff finals and shall handle all arrangements for the games. The Commissioner may appoint as many assistant managers as deemed necessary to manage the event.

IV) Eligibility to Enter Tournament Play

To be eligible to compete in postseason competition, a member school team shall have competed in games against all teams in a district during the regular season.

V) Contestants

Each school shall submit a properly identified team photograph in compliance with published deadlines and directives. A school may enter an unlimited number of contestants on an electronic roster entered via the KHSAA web site and online participation tracking system. This roster may be revised throughout the regular season and shall serve as the preliminary list as referred in these regulations. On the first day of postseason play, these rosters shall be locked so that no additional players may be added, deleted or revised following this date, thereby creating the final eligibility list for tournament play. After this time, the only revision allowed will be to correct a documented clerical error as referred to in Bylaw 14.

At the state finals, only a squad of fifty-nine (59) persons, including all support personnel shall be included in the expense reimbursement. The roster or eligibility list for the players on the

team shall be submitted to the game manager in accordance with the schedule provided prior to the start of the championship game for each playoff class. Cheerleaders from participating schools will be admitted in uniform to each contest.

VI) Officials

For regular season games, football officials are paid \$50 per game per official for a five (5) person crew. The local regional policy board may approve a supplement for incidental expenses such as travel and mileage.

Officials for all KHSAA sponsored state championship competition shall be assigned by the Commission. Only KHSAA Level 2 or Level 3 officials shall be used in all rounds of the state football playoffs. Exceptions must be approved by the Commissioner. Local associations may submit recommendations for postseason assignments to playoff contests. The final selection shall be made by the Commission.

The Board of Control has established fees for postseason play. In all tournament levels, two members of the crew of officials are to be paid a mileage allowance for a maximum of two cars based on the mileage submitted to the manager by the association staff member in charge of the sport or his/her designee. Additional postseason allowances for lodging, etc. shall be at the discretion of the tournament manager and must be approved by the Commissioner.

First round playoff officials shall be paid a fee of \$60.00 per game and shall be assigned to a five-person crew from outside the local associations of both teams.

Second round playoff officials shall be paid a fee of \$65.00 per game and shall be assigned to a five-person crew from outside the local associations of both teams.

Third round playoff officials shall be paid a fee of \$70.00 per game and shall be assigned to a five-person crew from outside the local associations of both teams.

Fourth round (semifinal) officials shall be paid a fee of \$75.00 per game and shall be assigned to a five-person crew from outside the local associations of both teams.

State championship officials shall be paid a fee of \$80.00 per game and shall be assigned to a five-person crew.

VII) Champion

The champion of each class shall be the winner of the game played in the final game.

VIII) Trophies and Awards

A) District, Region and Semi-State

- 1) Trophies will be given to each district, region and semi-state winner and runner-up.
- 2) The cost of the district, region and semi-state trophies shall be paid from the gate receipts.

B) State

- 1) The state champions and runner-up in each class shall receive a trophy.
- 2) The state champion and runner-up shall receive fifty-nine (59) individual medals.

IX) Finances

A) FIRST, SECOND, THIRD and FOURTH ROUND

- 1) The proceeds of all playoff games, with the exception of the final game in each class, will be used to defray the expenses of the visiting team, officials, trophies, and other necessary expenses.
- 2) If no agreement can be reached on lodging, meal, and travel expenses, it is recommended that the gross gate be divided evenly between the teams after the payment of officials and trophies. This encourages the visiting team to minimize the travel expenses and the home team to control game costs and eliminates the perception of inflated costs by either the traveling team or home management.
- 3) There shall be no allowable expense for field or facility rental unless such can be documented by the payment of rental to an outside entity. If such allowable expense is to be paid, the amount shall be the exact amount paid to the outside entity.
- 4) If no other agreement can be reached, using the state expense allowance is recommended. For the third and fourth round, schools are encouraged to consider a mileage allowance to be paid to the visitors prior to the gate split due to the potential of substantial travel distances involved.

B) STATE FINALS

- 1) The Association will finance the final game in each class. Expenses for lodging and meals and an allowance for team travel will be paid to each participating school. The squad for expense reimbursement purposes shall be limited to fifty-nine (59) persons, including the principal, coaches, team members, cheerleaders, cheer sponsor and other personnel.
- 2) Schools failing to stay in the motel assigned by the Association shall forfeit the lodging allowance.
- 3) The rate to be reimbursed for state championship play is \$1 per mile (round trip) for two vehicles, \$5 per meal per person, and a maximum of \$13 per person per night for lodging as approved.
- 4) After all expenses have been paid, the Kentucky High School Athletic Association shall retain profits from each state tournament.

X) Special Tournament and Regular Season Rules**A) Tied Games**

If the score is tied at the end of any game, it will be broken in accordance with the National Federation tie-breaking procedure enumerated in the Football Rules Book. The National Federation 10-yard tie-breaker procedure shall be used.

B) Choice of Ends of Field

The visiting team shall have the choice as to the end of the field on which they want to warm up.

C) Officials Jurisdiction

Game officials shall assume jurisdiction over the contest one hour before time for the game.

D) Specifications of Fields and Game Balls

The specifications for recommended and required standards for fields to be used in tournament play may be developed by Association staff and Advisory Committees and approved by the Board of Control. The Association may enter into a contract to restrict the use of a ball in tournament play to a specific brand or model.

E) Running Clock Provisions

The Association shall utilize provisions of the National Federation playing rules which allow for the clock to continue running (with the exception of a charged time-out) when the score reaches a 45-point differential at half-time or afterwards in any varsity contest.

- 1) After the first half, any time the score differential reaches 45 points or more, the following changes will be made regarding rules determining when the clock will be stopped and/or started. The clock shall continue to run from the point that the differential occurs (without regard to a later return to less than the differential) with the following clarifications:
 - a) After the first half, any time the score differential reaches 45 points or more, the following changes will be made regarding rules determining when the clock will be stopped and/or started. The clock shall continue to run from the point that the differential occurs (without regard to a later return to less than the differential) with the following clarifications:
- 2) The clock SHALL STOP when an official's time-out is called as in the following specific 3-5-7 occurrences, and shall subsequently start on the READY FOR PLAY signal:
 - a) For measurement of a possible first down,
 - b) When captains and coaches are notified of the time remaining,
 - c) For a player who appears to be injured,
 - d) For a player in need of equipment repair,
 - e) When a coach-referee conference occurs,
 - f) After a foul, to administer a penalty,
 - g) For any unusual delay in getting the ball ready to play,
 - h) Following the try, successful FG or safety.,
 - i) A score occurs. Following a try, field goal, or safety, the clock shall start on the ready for play. Following a 6-point touchdown, the clock shall remain stopped for the PAT, but shall resume on the ready for play for the ensuing kickoff,
- 3) The clock SHALL STOP when an official's time-out is called as in the following specific 3-5-7 occurrences, and shall subsequently start on the SNAP:
 - a) For unusual heat or humidity which may create a health risk to the players,
 - b) For an approved TV/radio time-out,
 - c) A charged time-out is called,
 - d) At the end of a period
 - e) The clock SHALL NOT STOP when an official's time-out is called as in the following specific 3-5-7 occurrences:
 - e) When a first down is declared,
 - f) Following a change of team possession,
 - g) To dry or change the game ball.

NOTE: The use of this rule does not preclude the use of NFHS Rule 3-1-3 that reads: "A period or periods may be shortened in any emergency by agreement of the opposing coaches and the referee. By mutual agreement of the opposing coaches and the referee, any remaining periods may be shortened at any time or the game terminated."

F) Interrupted Games

- 1) Refer to NFHS Playing Rule 3-1-4 as KHSAA has authority to determine procedure for game ending.
- 2) If game interrupted and cannot be resumed, three choices exist-
 - a) Terminate game with score as it exists;
 - b) Resume game at point of interruption at a mutually agreed date and time. This decision must be finalized at the site prior to team departure.
 - c) Resume the game on the following calendar day, unless published Board policies prohibit such play, in which case it shall be played the following day.
- 3) If game interrupted
 - a) Same crew of officials expected to return to complete contest
 - b) Substitute officials shall be paid the local policy board mileage add-on only
 - c) Local associations shall develop policy on compensation of substitute officials (such as pooling game fees, etc)
 - d) Officials have no say in the postponement decisions, except to moderate discussion.
 - e) Officials and coaches should involve not solely coaches, but school administrators in the decision.
 - f) All involved must remember that this situation is caused by elements such as weather that are uncontrollable by anyone, and keep the discussions in that perspective.

G) Additional Rules for Contests

Additional rules, governed by State Association adoption provisions in the National Federation Playing Rules or otherwise developed by the Association may be implemented in contests played in Kentucky and will be distributed to the membership when relevant. Detailed and binding instructions, both for managers and participating teams, shall be published on the KHSAA web site.

XI) School Personnel to Accompany Team

In accordance with Bylaw 20, each school having participants in a KHSAA event shall send a school designee to accompany the team. This person should be designated in writing by the Principal and approved by the local Board of Education.
(See *Case Situations on Page 101-102*)