



KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION STEPS FOR ASSESSING TITLE IX COMPLIANCE

- I. The Superintendent of schools shall ensure the establishment of a Gender Equity Review Committee for each school.
 - Committee Makeup
 1. Committee size should be workable. (8-10 people)
 2. Members could include Principal, Athletic Director, representatives from both boys and girls coaching staffs, the designated Title IX Coordinator from the district or school as reported to KDE, school board members, school board attorney, counselors, parents and student representatives.
 3. A coordinator should be elected to facilitate the committee and its proceedings.
 - A minimum of three required meetings shall be scheduled per year and others as needed. A quorum of the committee members must be present and the meeting conducted in accordance with applicable state law and accepted rules of order.

Suggested dates:

 - August - Fall Sports Review
 - November - Winter Sports Review
 - February - Spring Sports Review
 4. Committee membership and mission should be reviewed every 3-5 years.
- II. The Gender Equity Review Committee shall conduct an internal self-audit using self-assessment forms contained in the KHSAA Title IX Audit Document. Sample forms are contained in the KHSAA Audit Document.
 - School personnel shall complete the self-audit and file updates with the KHSAA annually.
 - A permanent Title IX records file shall be established and kept current at the school for completed self-audit assessment forms and other related material. This file shall be subject to the Kentucky Open Records Act and available upon request.
- III. The Gender Equity Committee shall develop and continually monitor a Title IX action plan and time table for implementation. The plan should include changes and corrective action as a result of each audit. The plan should include a review of the current status of sports offerings for boys and girls and compare such things as:
 - Locker Rooms, Practice and Competition Facilities
 - Coaching Stipends
 - Sports Budgets and Expenditures
 - Equipment, Supplies
 - Travel Allowances
 - Medical and Training Facilities
 - Total expenses for each gender
 - Scheduling of games and practice times
 - Coaching assistance
 - Other support services such as booster organizations
 - The Committee shall identify specific areas for improvement in the athletics program giving priority to items required for equitable treatment of girls and boys
 - A timetable shall be established for improving current sports programs where needs are identified based on the following:
 1. A comparison of sports offerings for males and females
 2. Facility improvement development necessitated by the self-assessment
 3. Equalization of recognition programs
 4. Revisions in coaching staff identified by the self-assessment
- IV. The Principal of each KHSAA member school shall submit the following to the KHSAA by April 15th of each year:
 1. Form GE-19 (Annual Verification of Title IX Procedures)
 2. Forms T-1 thru T-4 (Summary forms for Accommodation of Interests and Abilities)
 3. Forms T-35 & T-36 (Budget Forms)
 4. Form T-60 (An updated Corrective Action Plan)
 5. Form T-63 (Interscholastic Survey Results) (alternate years – per KHSAA instructions)